

# Edlington Town Council



Simon Oldham  
Town Clerk & Financial Officer

A handwritten signature in black ink, appearing to read "SA Oldham".

The Grainger Centre  
Stubbins Hill  
Edlington  
Doncaster  
DN12 1JN

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## AGENDA

Dear Councillor

1<sup>st</sup> May, 2018

**You are summoned to attend the annual meeting of Edlington Town Council, to be held on TUESDAY 8<sup>th</sup> MAY, 2018 at 6.30pm (or immediately on conclusion of the Annual Parish Meeting) in the Council Offices, Stubbins Hill, Edlington**

1. Election of Mayor (Councillor Rob Reid)
2. Election of Deputy Mayor (Nominations)
3. Declarations of Acceptance of Office
4. Apologies for absence
5. To consider motions for the variation to the order of business (if any)
6. To receive any declarations of interest not already declared under the Council's code of conduct or Members register of disclosable pecuniary interests
7. To identify items for which the press and public may be excluded (if any)
8. To confirm the minutes of the meeting held on 10<sup>th</sup> April, 2018 as a true and accurate record
9. Public Speaking Session – In accordance with Standing Order 3.e, a period not exceeding 15 minutes will be allowed for members of the public to speak & make representations (maximum of 3 minutes for each person)

- 10.** Partner Updates from DMBC Ward Councillor(s) or South Yorkshire Police representative (if present)
- 11.** To confirm the appointment of Members to Working Groups for 2018/19 and their terms of reference (existing schedule attached)
- 12.** Review and adoption of Council Standing Orders for 2018/19 (proposed to adopt the NALC Model Standing Orders updated April 2018 version)
- 13.** Review and adoption of Council Financial Regulations for 2018/19 (proposed to re-affirm existing Financial Regulations)
- 14.** Review and adoption of Edlington Town Council Member Code of Conduct (proposed to re-affirm the existing Code of Conduct)
- 15.** To confirm appointments to Outside Bodies for 2018/19 (schedule attached)
- 16.** To confirm a schedule of Town Council meetings during 2018/19 – proposed as generally second Tuesday in each month alternating between a daytime and evening start time :- 12<sup>th</sup> June (10am), 10<sup>th</sup> July (6.30pm), 14<sup>th</sup> August (10am), 11<sup>th</sup> September (6.30pm), 16<sup>th</sup> October (10am), 13<sup>th</sup> November (6.30pm), 11<sup>th</sup> December (10am), 2018 – 15<sup>th</sup> January (6.30pm), 12<sup>th</sup> February (10am), 12<sup>th</sup> March (6.30pm), 9<sup>th</sup> April (10am) & 14<sup>th</sup> May (annual meeting 6.30pm)
- 17.** To receive information on the following ongoing issues and decide further action where necessary
  - 17.1** Representations to DMBC Environmental Services re Site security at former Ridings Care Home site, Broomhouse Lane
  - 17.2** Representations to DMBC Safer Communities Team re CCTV Camera's Martinwells Lane being linked to Central Control
  - 17.3** Response from DMBC Highways re Hillside Drive consultation feedback with residents re potential instigation of parking restrictions
  - 17.4** Representations to St Leger Homes re repairs needed to Barnburgh House site Fencing
- 18.** Planning – To consider any Planning Application Consultations
  - 18.1** Town and Country Planning Act 1990 – Section 247, Proposed Stopping up of Highway at Market Place (Part), Dixon Road DN12 1DN (PART), Thompson Avenue DN1 1PQ (Part), Doncaster
  - 18.2** 18/00404/FULM - Erection of 374 dwellings including means of access, parking and associated landscaping (Without compliance with condition 22 of planning application 11/02679/FULM granted on 06/02/2012) - Alterations to the layout of the scheme resulting in revisions to a number of the approved drawings
  - 18.3** 18/00920/FUL - Erection of two storey extension to side of existing semi-detached dwelling house, together with re-location of existing pre-fabricated detached garage, 3 Hatter Drive Edlington Doncaster DN12 1HP
- 19.** Report of the Clerk – To receive updates and consider matters in respect of:
  - 19.1** Burial ground
  - 19.2** Allotments
  - 19.3** Community Centre

- 19.4** Recreation Ground/Miners Memorial Garden – a) Initial quotation for provision of CCTV at Miners garden located on adjacent ECO building apex
- 19.5** Neighbourhood Plan Update – Formal complaint to the Planning Authority re a date for the Referendum
- 19.6** Improvement Projects & Events – a) Festival Preparations– minutes of Activities Working Group meetings 16/4/18 & 30/4/18 and associated issues
- 19.7** PKF Littlejohn Annual Governance & Accountability Return 2017/18 – to i) approve the annual governance statement and ii) the accounting statements for submission to the External Auditor and iii) the report of the internal auditor for year ending 31/3/18
- 19.8** Renewal of the Council's insurance arrangements from 1/6/18 – to consider quotations and approve the preferred option
- 19.9** Preparations for GDPR – i) feedback on Clerk's attendance at YLCA Training on 26/4/18 and to re-designate a Data Protection Officer for the Town Council ii) Information Commissioner re-assurance statement re GDPR compliance 11/4/18
- 19.10** National Salary Award for local council employees 2018-2019

**20.** Mayor's Announcements (if any)

**21.** Matters requested by Councillors

- 21.1** Potential acquisition of power tool, Chain Saw & appropriate training for Grounds Maintenance Staff use
- 21.2** WW1 Research project
- 21.3** Edlington Development Hub
- 21.4** Town Council e-mail addresses

**22.** Financial matters:

- 22.1** To note & receive schedule of payments made May 2018 and income received during April

**23.** To consider the following new correspondence/information items and any action where necessary

1	DMBC	Mayflower Pilgrim story and book launch
2	Hilltop Centre	Invitation - The Jo Cox Get Together & Stand Up for Cancer 23/6/18
3	YLCA	YLCA South Yorkshire Branch - Nominations for Chairman, Vice-Chairman and YLCA Joint Executive Board representatives
4	YLCA	YLCA to offer Data Protection Officer Service

**24.** To notify the Clerk of matters for inclusion on the agenda of the next meeting

**25.** Date of next meeting – 10am Wednesday 30<sup>th</sup> May (Extraordinary) and 10am Tuesday 12<sup>th</sup> June, 2018