

MINUTES OF A MEETING OF EDLINGTON TOWN COUNCIL HELD ON TUESDAY 10th APRIL, 2018 AT 10AM IN THE COUNCIL OFFICES, STUBBINS HILL, EDLINGTON

Present: Mayor, Frank Arrowsmith and Councillors Joan Briggs, Jim Mourning, Maureen Patterson, Linda Smith and Rob Reid.

Also in Attendance: Simon Oldham (Town Clerk), Inspector Dan Mcknight (South Yorkshire Police) and four members of the public present.

2018.50 To receive and consider apologies for absence.

Councillors Keri Anderson and Alan Cross.

2018.51 To consider motions for the variation to the order of business (if any).

RESOLVED to bring forward (1) agenda item 8.1 “Forthcoming development at former Thompson/Dixon estate – Attendance of DMBC Head of Investment Planning” to be taken immediately following the Public Speaking agenda item and (2) agenda item 13.3 “Application for grant funding – Aspiring2 Fun-filled Friday’s” to be taken as the next item of business.

2018.52 Application for grant funding – Aspiring2 Fun-filled Friday’s.

The applicant was present and spoke in support of the application and gave an overview of the operation of Aspiring2.

RESOLVED that a grant of £250.00 be awarded.

2018.53 To receive any declarations of interest not already declared under the Council’s code of conduct or Members register of disclosable pecuniary interests.

Councillor Joan Briggs declared an interest in relation to agenda item 14(3) “Parishioner correspondence re - i) Re Graves of WW1 Soldiers at site to the rear of the White House paddock / St Peter’s Church, Old Edlington and ii) Extended quarrying activity in Old Edlington” and took no part in the discussion nor voting thereon.

2018.54 To identify items for which the press and public may be excluded (if any).

None.

2018.55 To confirm the minutes of the meeting held on 13th March, 2018 as a true and accurate record.

RESOLVED to approve the minutes as a correct record.

2018.56 Public Speaking Session – In accordance with Standing Order 3.e, a period not exceeding 15 minutes will be allowed for members of the public to speak & make representations (maximum of 3 minutes for each person).

A Committee Member of the Group 5 Allotment Association read the following statement of the position of their Association with regard to the proposed road closures involved in the development of Thompson Avenue and Dixon Road.” We call “the top gates” being the principle means of access for our members to our site, be it on foot or in a vehicle. The gates near the recreation ground which we call “the bottom gates” are little used because of a tight left turn, a narrow lane access and the difficulty of the approach down either Auburn or Hazel Roads which are intensively parked on both sides of the carriageway. Hence, the top gates provide the most convenient access to members and the only access for emergency services, delivery vehicles, skip lorries without which we cannot renovate plots and lorries bringing scalplings to keep our lane in good repair. Within the UK, 22% of the population is aged 60 or over. On our site this figure rises to 50%, many of whom have complex medical needs. The potential of our members needing emergency medical assistance is therefore statistically twice that of the general population. Yet these proposals remove any chance of medical assistance. We have already had two deaths on site and

several other medical emergencies. Closing the top gate access is truly a health and safety issue with culpability overtones. One third of our members keep poultry. The vehicle which bulk delivers the poultry feed could not gain access to the site through the bottom gate, as it is too large. The same situation applies to the vehicles which deliver horticultural supplies which we retail at a reduced price on site and use the profit to subsidise the rents and also to the manure deliveries essential to keep the soil in good heart. So although the development of the Thompson/Dixon site would in the long term be to our advantage, by reducing fly-tipping, vandalism and burglary on and near our site there are significant disadvantages to us in the effects on us the proposed road closure would have which would choke the life out of our site. The site is often referred to as the "gold standard" allotment site. The proposals have no obvious solution other than to leave Dixon Road open as an access route to our top gate. Thank you for your time".

Other parishioners/allotment site plot holders made representations in this regard including comments regarding Martinwells Lane being closed off in 2007 and access being via Carr Road. Temporary tarmac was promised to ensure continuing access to their site but was never forthcoming. Furthermore, very little notice had been given regarding this proposed development. In addition, comments were put forward informing that it had been 16 years since the Thompson/Dixon demolition and there had been no transparency from DMBC about a subsequent build scheme coming forward in its place.

2018.57 Forthcoming development at former Thompson/Dixon estate – Attendance of DMBC Head of Investment Planning and Housing Programme Manager.

RESOLVED (1) to note the reporting by the DMBC Head of Investment Planning that:-

- this was a private developer scheme and not a Doncaster Council scheme
- Following the original site clearance, via their Developer Panel, Keepmoat Homes had been chosen to develop a scheme but subsequently withdrew
- A subsequent build to rent scheme to be delivered via Octopus QSH also fell through
- DMBC had now agreed to purchase 20 bungalows around the Swallowdale Extra Care Scheme to assist the viability of this new project
- Housing and Care 21 were developing the remainder of the proposed scheme with links to appropriate care and support packages to be put in place to support assisted living rather than older people having to go in to residential private nursing care
- The units would be openly available and could not be ringfenced solely for Edlington residents;

(2) to note that a meeting would be arranged within the next couple of weeks or so by DMBC with the Developer, for Town Councillors and representatives of the local allotment site to discuss the phasing and commencement of the scheme and access arrangements whilst this was ongoing to protect the Town Council's and the Allotment Association's interests and to help inform the Town Council's response to the Department of Transport proposed "Stopping Up" notice, the consultation deadline for which was 10/5/18.

2018.58 Partner Updates from DMBC Ward Councillor(s) or South Yorkshire Police representative (if present).

Inspector Dan Mcknight (South Yorkshire Police reported that reported instances of ASB were down two-thirds since last October, the figures being (October 90, November 62, December 34, January 34, February 34 and March 33). A week of action "Operation Duxford" was carried out the week before last, cannabis cultivations had been discovered and dealt with, fly-tipping and rubbish controls had been mounted and illicit cigarettes found being sold in an Edlington shop and dealt with appropriately. A number of inspections had been carried out by DMBC and the Fire Service on the Royal estate and advice given, road traffic and prohibition notices had been issued, a van seized, 17 speeding tickets issued and 6 verbal

warnings given. Additionally, Inspector Mcknight informed that the EPIC team were still active with a range of initiatives and their interventions had generally been welcomed. Work was also ongoing with DMBC Stronger Families Team and the Off-road bike team were still active locally in Edlington and Conisbrough. He concluded by urging Town Councillors and the local community to sign up to the SYP Alerts service.

2018.59 To receive information on the following ongoing issues and decide further action where necessary.

(a) Request to DMBC for a site meeting re Granby Park Play Area

RESOLVED to note that the Clerk had now confirmed a site meeting to be held this coming Thursday 12/4/18 at 11.30am on site with DMBC Streetscene Team representatives.

(b) Feedback on consultation meeting on 5/4/18 with St Leger Homes re potential closure of Community Centres in Edlington

RESOLVED to note the following feedback from the Clerk in respect of the meeting held last Thursday with SLH representative on one ongoing consultation regarding the future use of local community centre buildings:-

- Mallin Drive – was virtually unused and alternative uses such as converting back to a bungalow to be considered
- Hilltop Crescent – currently being used 23 hours per week, consideration to be given to further investment for its upgrade
- Howbeck Drive – being used once per week for Bingo and once a month for TARA meetings, alternative uses to be considered
- The consultations were expected to be completed by the end of April and the outcomes considered firstly within SLH and then DMBC before any formal decisions on the way forward were taken. The Town Council to be kept informed before any agreed outcomes were taken forward.

2018.60 Planning Application Consultations.

(a) Town and Country Planning Act 1990 – Section 247, Proposed Stopping up of Highway at Market Place (Part), Dixon Road DN12 1DN (PART), Thompson Avenue DN1 1PQ (Part), Doncaster

RESOLVED that consideration be deferred to the next meeting of the Council pending a site meeting to discuss access arrangements with Developer and DMBC representatives.

(b) 18/00404/FULM - Erection of 374 dwellings including means of access, parking and associated landscaping (Without compliance with condition 22 of planning application 11/02679/FULM granted on 06/02/2012) - Alterations to the layout of the scheme resulting in revisions to a number of the approved drawings

RESOLVED that consideration be deferred to the next meeting pending clarification with the Planning Officer on what condition 22 of the 2012 permission contained.

2018.61 Report of the Clerk – To receive updates and consider matters in respect of:

(a) Burial ground – i) Recruitment to the Grounds Maintenance Operative vacancy

RESOLVED to note the reporting by the Clerk that the Cemetery Staffing Sub Committee yesterday had interviewed five applicants for the vacancy and had provisionally offered the post to an individual subject to receipt of satisfactory references.

ii) Parishioner request to purchase own bench to locate in Cemetery

RESOLVED (1) to support the parishioners request in the circumstances that he had put forward in his appeal to source a bench from an alternative supplier other than in accordance with the Town Council's benches policy and approved contractor and (2) the benches policy be reviewed in 3-6 months time in light of the experience of sourcing from this alternative supplier.

(b) Allotments – i) Arrangements for Allotment competition 2018 and potential for judging at the Festival on 28/7/18

RESOLVED that this matter be referred for consideration at next Monday's Activities Working Group (Festival preparations) meeting.

(c) Community Centre –

RESOLVED to note the reporting by the Clerk of the increased uptake in hiring of the Grainger Centre in the last 2/3 months.

(d) Recreation Ground/Miners Memorial Garden - i) Proposed disposal of Alien Unit play equipment

RESOLVED to note the response and quotation for the removal and disposal of the Alien play unit which was deemed to be excessive and alternative options regarding the prospect of scrap merchants dismantling and taking away as scrap, be considered and the infilling of the ground by the Town Council's Grounds Team.

(e) Improvement Projects & Events :-

i) Update re preparations and proposed date for Referendum – Edlington Neighbourhood Plan

RESOLVED to note that the Planning authority had still not been able to confirm a date when the Referendum on the Town Council's Neighbourhood Plan could be held; (2) the reporting by the Clerk of the consequences of now having to pay back £700 of Groundwork Locality Grant funding as this sum had been held in reserve to support publicity on the forthcoming referendum but that their 3 year grant scheme had come to an end on 31/3/18. A new round of funding was available from 1/4/18 but would require a fresh application and the minimum application permitted was for £1000 and (3) in light of (1) above, a formal complaint be made to DMBC as the Planning Authority for not having yet confirmed a date for the Referendum.

(f) To consider consultation responses from residents on Hillside Drive re scope for applying parking restrictions and to agree to lobby DMBC Highways to reflect resident feedback

RESOLVED to note the consultation responses from residents on Hillside Drive in which 36 responses had been received and 61% of those favoured option 2 - The timed parking restriction (single yellow line) Monday – Friday 8am - 9.30am and 3pm - 4.30pm being applied and (2) the Town Council support the majority preference put forward and lobbies DMBC as the Highways Authority by forwarding the consultation feedback and urges the instigation of this yellow line parking restriction being applied at the earliest opportunity.

(g) Preparations for introduction of GDPR – a) Draft Model policies/documentation in preparation for compliance

RESOLVED that approval be given to the draft model policies/documentation presented in anticipation of this being used as the Town Council's formal GDPR framework upon enactment of the legislation which was expected to come into force on 25/5/18.

b) Clerk attendance at YLCA GDPR Training 26/4/18

RESOLVED to note and approve the Clerk's attendance at the aforementioned training event.

(h) Consideration of application of the Grants policy and whether to allocate in tranches possibly 3 times per year and potential invitation of applicants to attend and speak in support of their application.

RESOLVED that Grant applications be not considered in periodic tranches, but that upon receipt of each grant application, the Clerk to consult with the Mayor and

Deputy Mayor as to whether the grant application was deemed to be clear and straightforward or whether any further clarification should be sought by inviting the applicant to the next available Town Council meeting at which the application was to be considered.

- (i) Town Councillor vacancy – to consider a timeline for co-option in the event of a contested election not being called

RESOLVED to approve the timeline presented by the Clerk for the recruitment to the vacancy in the event of the Council being advised that it was free to co-opt to the vacancy following the initial public notice.

- (j) Scheduling Town Council meetings in 2018/19 and to review the pilot of alternating between daytime and evening meetings during the past year

RESOLVED that approval be given to continue with alternating of Town Council meetings between daytime and evening meetings in the 2018/19 municipal year, with a view to revising this to a ratio of 2 to 1 daytime versus evening meetings in the following 2019/20 municipal year.

2018.62 Mayor's Announcements (if any).

The Mayor announced that Doctor Nayar's wife from the Martinwells Practice had recently passed away. The Clerk undertook to send the Town Council's condolences to Doctor Nayar.

2018.63 Matters requested by Councillors.

- (a) CCTV linked to DMBC Central Control – Martinwells Lane

RESOLVED that the Clerk be asked to clarify with DMBC Safer Communities Officers whether these CCTV cameras installed a few months ago were linked to 24/7 monitoring via the Central Control Unit as the Town Council were originally led to believe and as to whether access to view the footage was restricted to authorised persons under the Data Protection Act.

- (b) St Leger Homes – damage to fencing following road traffic incident the old Barnburgh House site – Repairs required

RESOLVED that representations be made to St Leger Homes as to the repairs that were required to this damaged fencing which had been left in this state as an eyesore for several months.

- (c) The old Edlington Ridings site - continuous fly-tipping taking place & site being accessible to individuals and vehicles. Request much needed work on the exterior fencing to improve the aesthetics noting this plot occupies a prime position in the middle of the community

RESOLVED that the Clerk be asked to request DMBC Environmental Services what action could be taken to improve site security and protect against ongoing littering and fly-tipping as the site was currently being used as a throughfare, in the absence of any imminent prospect of a developer coming forward to develop this site in what was a prime central village location.

(Councillor Jim Mourning left the meeting at this point).

2018.64 Financial matters

- (a) To note & receive schedule of payments and receipts.

RESOLVED (1) to note the following additional March payments and new April payments made:-

£

Additional year end MARCH payments			
1. M. Patterson - mileage YLCA S.Yorks meeting		45725826	12.60
2. Proctor Bros - Fencing Group 1 Allotment		45738844	1,116.00
3. Hilltop Academy - Grant		45744078	125.00
4. Victoria Academy - Grant		46021711	125.00
5. ICO - Data Protection Registration Fee		45970516	35.00
6. Thorndell Engineering Ltd - Rec fence repair		45969364	354.00
7. YLCA - GDPR Training Clerk		45969596	45.00
8. AWS Landscapes Ltd - oil & trimmer head		45969699	132.89
9. Applegreen Fuel			158.24
10. Farmstar- Kubota mower service		46021922	613.96
11. Farmstar - Kubota mower service		46022025	241.54
12. Farmstar - Digger service		46022125	363.16

APRIL payments			
1. Wages		various	7,410.04
2. SYPA		46240369	2,019.07
3. HMRC - PAYE/NI April		46240495	2,007.63
4. 1&1 website hosting Apr			11.99
5. BT - Phone&Broadband			52.66
6. YLCA - Annual subscription		46241440	924.00
7. DMBC - Cemetery Rates 2018/19 payable monthly 1 x £95.68 & 9 x £93.00			932.68
8. Co-op Bank - sweep fee			30.00
9. Yorkshire Water - Cemetery		46149192	44.17
10. TH White Group - Rat bait		46149339	132.02
11. Clerk mileage 1/11/17 - 31/3/18		46241498	40.95
12. Cemetery Supervisor mileage & phone allowce		46241568	171.50
13. DMBC - Trade waste Grainger			250.00
14. DMBC - Trade waste Cemetery			250.00
15. YPO - Cleaning supplies		46240823	276.83
16. Groundwork UK - Refund NP Grant		46399084	700.00
17. Aspiring2 - Grant awarded		46399208	250.00

(b) to note the following receipts during March :-
£

1. Community Centre			778.00
2. Cemetery Fees			8,600.00
3. Allotment top up re Grant			118.00

(c) Budgetary control/bank reconciliation as at 31/3/18.

RESOLVED to note the budgetary control report and bank reconciliation for the period ending 31/3/18.

2018.65 Correspondence/information items.

RESOLVED (1) to note the following items:-

1	YLCA	Annual Subscription 2018/19
2	Kings Own Yorkshire Light Infantry Regiment	Dedication Service and Reception for KOYLI Memorial 1/8/18 invitation
3	Parishioner correspondence	1) Re Graves of WW1 Soldiers at site to the rear of the White House paddock / St Peter's Church, Old Edlington 2) Extended quarrying activity in Old Edlington
4	DMBC	Temporary traffic regulation order – Princes Cres
5	Smaller Authorities Audit Appointments Ltd	Process for completing 2017/18 Annual Governance & Accountability Return

(2) that in respect of item(2), the Mayor-elect Councillor Rob Reid and his consort to attend this event and the Clerk to advise KOYLI accordingly and

(3) in respect of item (3) and following the site inspection and informal discussions on this correspondence discussed at a meeting last Thursday 12/4/18, with Town Council Members, the Clerk to draft responses to reflect the outcome of those discussions, for approval by the Mayor and Deputy Mayor.

2018.66 To notify the Clerk of matters for inclusion on the agenda of the next meeting.

RESOLVED that the Clerk be notified of any items requiring scheduling for consideration at next months meeting.

2018.67 Date of next meeting – Annual Parish Meeting 6pm Tuesday 8th May, 2018 followed by Annual meeting of the Council 6.30pm (or immediately following APM) .

The meeting closed at 12.32pm.