

MINUTES OF THE MEETING OF EDLINGTON TOWN COUNCIL HELD ON TUESDAY 11th JANUARY, 2022 AT 6.30PM IN THE COUNCIL OFFICES, STUBBINS HILL, EDLINGTON.

Present: Councillors Joan Briggs (Mayor), Keri Anderson, Jan Devanney, Rob Reid, Steve Reardon, Linda Smith and Victoria Whittemore.

Also in Attendance: Simon Oldham (Town Clerk). No members of the public present.

2022.01 To receive and consider apologies for absence.

RESOLVED to approve the apologies of Councillor Gary Tinkler due to work commitments.

2022.02 To consider motions for the variation to the order of business (if any).

None.

2022.03 To receive any declarations of interest not already declared under the Council's code of conduct or Members register of disclosable pecuniary interests.

None.

2022.04 To identify items for which the press and public may be excluded (if any).

None.

2022.05 To confirm the minutes of the meeting held on 14th December, 2021 as a true and accurate record.

RESOLVED to approve the minutes as a correct record.

2022.06 Public Speaking Session – In accordance with Standing Order 3.e, a period not exceeding 15 minutes will be allowed for members of the public to speak & make representations (maximum of 3 minutes for each person).

No members of the public present.

2022.07 Partner Updates from DMBC Ward Councillor(s) or South Yorkshire Police representative (if present).

RESOLVED to note the update from DMBC Ward Councillor Rob Reid advising that up to the end of December since his election last May, he had dealt with 595 parishioner enquiries/cases. Many in relation to lobbying for a crossing outside the Hilltop Academy, many concerns relating to the Royal estate and impact of ASB, crime with residents desperate to relocate elsewhere. Several enquiries sought further information in respect of DMBC Cabinet decision making. In addition, other enquiries surrounded matters relating to St Leger Homes and repairs, fencing, house swaps and input had also been received from the Helping Hands Centre. He had also given advice generally on available funding streams to local communities/organisations and supported the King George Fields Group in Warmsworth. In conclusion, he reported that other enquiries received related to Streetscene queries regarding dog fouling and littering and he had assisted residents with queries in respect of planning applications and generally 80% of all case referrals were in respect of communities and family issues.

Following, Councillor Reid's update, Members asked a variety of questions, particularly regarding outcomes/responses from DMBC in respect of matters collectively about the Royal estate and its longer term prognosis. As a result, the Clerk was asked to invite both Inspector Adrian Luscombe and Bill Hotchkiss (DMBC Head of Community Safety) to the next meeting of the Council on 8/2/22.

2022.08 Land on Former Market Place/Bungalow Road leading to footway entry towards Martinwells lake past Group 5 Allotments – update on request for site meeting with respective owner(s) .

RESOLVED to note (1) the initial response received from Asda, one of the potential site owners and that of the local Housing and Care 21 office being the other potential owner and (2) that the Clerk was seeking to bring all parties together in the next few weeks for a site meeting to identify clear ownership responsibilities in respect of this land and to discuss the scope for the identified owner(s) to carry out landscaping work to improve the visual appearance of the streetscene.

2022.09 Waiting times for GP appointments – Reply from Martinwells Practice .

RESOLVED (1) to note the response received from the Edlington Practice; (2) that the Clerk be asked to seek a response from the Nayar practice and in addition to seek clarification on how and when the process was changing for requesting prescriptions. In particular, in respect of rumours reported to the Town Council that as of next week any request must be online via the app and clarity be given as to whether this was a preferred option and there being other avenues open for more elderly members of the community to request one and (3) an enquiry be made to Weldrick's Pharmacy regarding reported instances of residents having to wait 3 to 4 days and having to make repeated trips to collect/see if their prescription was ready.

2022.10 Planning Application Consultations (if any).

None.

2022.11 Report of the Clerk – To receive updates and consider matters in respect of:

- (a) Determination of the Parish Precept/Budget for 2022/23.

RESOLVED that (1) to note the draft budget/precept presented by the Clerk and supplementary information explaining the budgetary pressures facing the Town Council; (2) to note and support the draft projected income/expenditure estimates for 2022/23 and the current summary of the Council's reserves, prepared by the Clerk; (3) approval be given to an increase in fees for hire of the Grainger Centre to £12.50 per hour from 1/4/22, Allotment fees by 4.17% for 2023 payable by 31/1/23 and Cemetery fees be revised from 1/4/22 as set out in the schedule at Appendix 1 of these minutes; (4) in light of this, the precept be set at £162701 (inclusive of a capital project in the sum of £11500 for the provision of a) Community consultation events - To seek parishioner views on priorities for future £500; b) Community skips provision to combat fly-tipping £4000; c) Replacement ride on mower for Cemetery/Grounds Team £5000 and d) Party in the Park - Queen's Platinum Jubilee Celebrations £2000) for 2022/23 representing £83.91 for a Band D property, an 2.49% reduction on last year's rate and a 1.06% reduction on last years overall funding and the Clerk be requested to notify DMBC Finance Team accordingly; (5) to note that at Band A level of which 80.1% of dwellings in Edlington fell within this category, this represented an annual charge of £55.94, a reduction of £1.43 over last years charge and equating to a weekly reduction of £0.03; (6) the sum of £15000 be allocated to be met from earmarked reserves as a contingency for an action by the contractor to seek to recover costs in respect of the aborted recreation ground CCTV project deemed unfit for purpose and (7) during the course of the year, a Working Group be established to examine closer the current fee structures for the Cemetery, Allotments and hire of the Grainger Centre to attempt to assess the levels and how they might be brought closer to being self financing in respect of each service or to bridge the gap on the the expenditure compared to income in an attempt to bring into closer equilibrium.

- (b) Burial Ground – nothing to report.

(Councillor Rod Reid declared an interest in respect of his update in respect of item (c)(1) below in his capacity as a plot holder at the Martinwells Allotment site).

(c) Allotments

RESOLVED (1) to note the reporting by Councillor Rob Reid that he had been providing advice to the Martinwells Allotment Committee Group 1 site Chairman on chairmanship skills and (2) to note the update from the Clerk on the reports by local residents over the last 2-4 weeks on the noise nuisance being experienced from the presence of cockerels on the Hilltop Group 4 site and the actions that he had taken in consultation with the Allotment Secretary to fully address this matter.

(d) Community Centre

RESOLVED to note that despite the impact of the widespread local surge in recent weeks of the Covid Omicron infection rates, that the hire of the Centre to user groups was holding up and advice and caution was being relayed to all user groups and in particular a reminder of the current Government guidance for face coverings to be worn by all users in indoor settings (i.e. Community Centre/Village Halls) unless they had a specific exemption.

(e) Recreation Ground/Miners Memorial Garden – – a) Recreation ground inspection report from DMBC Play Area Inspector 17/12/21.

RESOLVED (1) to note the latest DMBC Play Inspector report and comments recommended remedial repairs suggested for the recreation ground play equipment and (2) the Clerk to seek quotations from him for the repair costs of the items listed and to seek a meeting on site for the Clerk, Mayor and Deputy Mayor to meet with the Play Inspector to discuss the extent of the faults identified and to exercise a decision as to what remedial repair work should be carried out as deemed appropriate.

(f) Improvement Projects & Events – i) Preparations for Queen's Platinum Jubilee – "Party in the Park" commemoration

RESOLVED that an informal preparatory meeting be scheduled for Tuesday 8/2/22 at 2pm in the Grainger Centre to brainstorm and identify the scoping of a commemoration event in celebration of the Queen's Platinum Jubilee in early June and an invitation be extended to partner organisations/local community contacts as the scoping should reflect the wishes of the local community, including invitations extended to the Hilltop Helping Hands Centre, ECO, local Schools, St John's Church, St Mary's Church, Polypipe, Wavin, South Yorkshire Fire & Rescue and Emms Transport.

ii) Prospects for a Summer Gala.

RESOLVED that the focal event of the Summer and community involvement and participation, should be part of the Platinum Jubilee commemorations and resources and support be placed in that direction and as a consequence therefore no Gala be scheduled for this coming Summer.

(g) Progressing replacement/new Town Councillor and Staff name/ID badges.

RESOLVED that remaining or new Town Councillors requiring a Town Council name/ID badge or a replacement, be requested to forward a digital photo to the Clerk to enable an order to be placed with Fattorini's Ltd.

(h) Edlington Masterplan – update on provisional consultation feedback.

RESOLVED to note the update/preliminary feedback from Helen McCluskie, DMBC Local Plan Manager and that the community consultation exercise was due to conclude next week and that following the results having been analysed, a further

Teams meeting be requested for the Consultants to summarise the consultation outcomes and proposed way forward.

- (i) Climate Action Support – proposed dialogue with DMBC on establishing a carbon reduction offer.

RESOLVED to note the update on recent communications with the newly appointed DMBC Officer within the Sustainability Unit and plans for a further meeting/dialogue including other Doncaster Town/Parish Council's on the likelihood of further support and a prospective "carbon reduction offer" to help the Town Council take forward local measures that could help reduce the overall level of carbon emissions and contribute towards national targets.

- (j) Edlington Woods – draft Tree Preservation Order and consultation reply from DMBC Tree Officer.

RESOLVED (1) to note the response of the DMBC Trees & Hedgerow Officer in reply to the Town Council's response in September to the draft TPO for Edlington Woods and the rationale in planning terms for why the Order would proceed as drafted and that the Town Council's observations could not be accommodated and (2) Town Councillors consider whether any further details re the Original pre 1974 Order could be sourced and further representations therefore be submitted, which would need to be no later than mid-February in light of the draft Order being due to be confirmed no later than 26/2/22.

- (k) Proposed date for initial Working Group meeting "Improving communications with and standing in the local community" – Monday 31/1/21 10am.

RESOLVED that (1) this Working Group be scheduled for 10am on Tuesday 1/2/22 and (2) to note the introductory questionnaire prepared and circulated by the Deputy Mayor to all Members seeking views/baseline data to help inform discussion and a way forward at this meeting.

2022.12 Mayor's Announcements (if any).

The Mayor had no announcements.

2022.13 Matters requested by Councillors.

- (a) Edlington Swimming Baths refurbishment programme - update.

RESOLVED to note the response from Andy Maddox, (DMBC Business Development Manager, Leisure Services) informing of the current position and delays in the suite of condition surveys of the existing facility in view of the implications that Covid had, had on the construction industry and consequent delay in formulating a proposed design specification to consult further on and (2) in light of this, the Clerk be asked to respond requesting a meeting during February to appraise the Town Council on how this was shaping up and the proposed timeline/approach moving forwards.

2022.14 Financial matters

- (a) To note & receive schedule of January payments.

RESOLVED (1) to note the following payments made in January :-

£

1. Wages				various	9,734.21
2. SYPA					2,284.05
3. NEST Pension contributions					216.54
4. HMRC - PAYE/NI					2,548.68
5. BT - Phone&Broadband					56.94
6. Applegreen Fuel					185.41
7. Martin Little Memorials Ltd - Cemetery child			9677843		1,000.00
8. McAfee - anti virus subscription renewal			9754453		89.99
9. Parish Online - annual subscription					288.00
10. DMBC - uncontested parish election fees 2021					310.94
11. Co-op Bank quarterly sweep fee					30.00
12. Water Plus - Drainage fees Cemetery					42.68
13. DMBC - Trade Waste collectuion Grainger					270.00
14. DMBC - Trade Waste collectuion Cemetery					270.00
15. Cathedral Leasing Ltd - sanitary disposal Grainger					84.24

(b) to note the following receipts during December :-
£

1. Community Centre					733.00
2. Cemetery Fees					3,120.00

(c) Budgetary control/bank reconciliation as at 29/12//21.

RESOLVED to note and accept the budgetary control statement and bank reconciliation for the period ending 29/12/21.

2022.15 Correspondence/information items.

RESOLVED (1) to note the following items:-

1	YLCA	White Rose Bulletins 10 th & 17 th December 2021 and January electronic training programme
2	Doncaster & Bassetlaw NHS Foundation Trust	Be Well, Feel Good Health Improvement Service

2022.16 To notify the Clerk of matters for inclusion on the agenda of the next meeting.

RESOLVED that Town Councillors notify the Clerk of any suggested items for consideration at the next meeting no later than 4/2/22.

2022.17 Date of next meeting – Tuesday 8th February, 2022 10am.

The meeting closed at 8.30 pm.

APPENDIX 1

CEMETERY CHARGES- EDLINGTON CEMETERY EFFECTIVE FROM 1st APRIL 2022

	PARISH £	NON PARISH £
Burial - Double depth grave	875	2525
Burial - Single depth grave	775	2225
Reopen/ Second interment	475	1225
Child grave	0	0
Garden of Rest/Ashes interment	475	1225

2 nd or subsequent Internment of Ashes - GR	250	325
Scattering of Ashes (WFG)	40	55
Memorial (headstone)	175	275
Kerb set	150	275
Re-fit	40	75
Vase	15	20
Wooden Cross	50	50
Rose Plaque	10	10
Reservation of grave Space for 30 years	325	925
Wooden Bench (Price available on request from Cemetery Supervisor) Cost for 10 year maintenance/upkeep by Cemetery staff £55		

Definitions – Parish/Non-Parish resident :

A **Parish resident** is defined as someone with an address/resides within the Parish and therefore contributing as a local taxpayer to the precept which contributes towards the maintenance and upkeep of the Cemetery.

A **Non Parish resident** is defined as someone whose address is/resides outside the Parish boundary. Former residents who have had to move into a Care Home outside of the Parish will qualify as a Parish resident