

**MINUTES OF THE MEETING OF EDLINGTON TOWN COUNCIL HELD ON TUESDAY 12<sup>th</sup> OCTOBER, 2021 AT 9.30AM IN THE COUNCIL OFFICES, STUBBINS HILL, EDLINGTON.**

**Present:** Councillors Joan Briggs (Mayor), Jan Devanney, Joseph Reid, Steve Reardon, Linda Smith and Victoria Whittemore.

**Also in Attendance:** Simon Oldham (Town Clerk), DMBC Cabinet Member Nigel Ball up to minute number 2021.170 and Acting Sergeant Karl Middleton (South Yorkshire Police). No members of the public present.

Before the formal commencement of business the Mayor reported and the Town Council agreed to accept the following matter as an urgent item of business – “ Grant application – Yorkshire Main Miners Welfare – firework display”, the grounds for urgency being that the event was scheduled to take place before the next meeting of The Town Council on 9<sup>th</sup> November, 2021”.

**2021.163 To receive and consider apologies for absence.**

**RESOLVED** to approve the apologies of Councillors Keri Anderson and Rob Reid.

**2021.164 To consider motions for the variation to the order of business (if any).**

None.

**2021.165 To receive any declarations of interest not already declared under the Council’s code of conduct or Members register of disclosable pecuniary interests.**

None.

**2021.166 To identify items for which the press and public may be excluded (if any).**

**RESOLVED** to exclude the public and press in respect of agenda item 17.1 “Vacancies with the Cemetery & Grounds Team following recent resignations – proposed that a review of the roles, job descriptions, pay grades and general terms and conditions be carried out in order to determine a way forward with a revised team structure”, which was prejudicial to the public interest in view of information relating to the terms and conditions of employment of a staff member.

**2021.167 To confirm the minutes of the meeting held on 14<sup>th</sup> September, 2021 as a true and accurate record.**

**RESOLVED** to approve the minutes as a correct record.

**2021.168 Public Speaking Session – In accordance with Standing Order 3.e, a period not exceeding 15 minutes will be allowed for members of the public to speak & make representations (maximum of 3 minutes for each person).**

No members of the public present.

**2021.169 Partner Updates from DMBC Ward Councillor(s) or South Yorkshire Police representative (if present).**

**RESOLVED** to note the update from Acting Sergeant Karl Middleton advising in relation to the law requiring certification of air rifles in the context of a recent issue of persons seeking to shoot rats on allotment sites. The Clerk indicated that he would write to the respective Allotment Secretary and advise that shooting on allotments was prohibited in any circumstance and any evidence of such activity would result in the immediate termination of a plot holders tenancy. Sergeant Middleton gave an update in relation to his staffing establishment and responded in relation to a matter raised by the Clerk regarding a Royal estate resident communications regarding the anti-social behaviour and criminal damage experienced and being witnessed over the last 10 days and a particular incident over the last

weekend. He reported that the Police response to that latest incident would have come from Officers outside of the area as the local Edlington Neighbourhood Team were off duty over the last weekend and that supporting evidence and people prepared to give witness statements were required to be able to pursue action against the individuals concerned. A debate ensued regarding the ability to respond to these matters in respect of the Selective Licensing provisions and the hurdles that needed to go through to seek to take action against respective landlords. Additionally, reference was made to experiences in dealing with such matters in Hexthorpe and the current consultation that was underway in extending the approach locally to be able to robustly deal with those matters.

(Councillor Victoria Whittemore left the meeting at this point).

**2021.170 Edlington Swimming Baths refurbishment plans – update from DMBC Cabinet Member for Public Health, Leisure, Culture & Planning, Nigel Ball & feedback following site visit to view Armthorpe Leisure Centre refurbishment on 21/9/21.**

**RESOLVED** (1) to note the update from DMBC Cabinet Member Nigel Ball informing that a range of structural and condition surveys of the existing Swimming Baths were currently underway and it was envisaged that wider community consultation would commence in November with further engagement with the Town Council on design options in December and an overall project completion deadline and re-opening scheduled for August 2022. The project would encompass improved energy efficiency, visual improvements to the interior and exterior appearance of the facility, a revised entranceway to the front of the building, introduction of a mini gym/exercise studio and improvements to the car park layout and use of the outdoor space and (2) Nigel Ball be thanked for his attendance and informative update.

**2021.171 DMBC Asset's Team reply re land ownership query – land on Former Market Place leading to footway entry towards Martinwells lake past Group 5 Allotments**

**RESOLVED** (1) to note the reply from DMBC Asset's Team advising that the land in question was not in the Council's ownership and (2) that further enquiries be made via a Land Registry search to attempt to establish ownership so that further representations could be made to improve the visual streetscene appearance of the locality.

**2021.172 DMBC - Edlington Masterplan consultation timeline and update on proposals – Teams meeting scheduled for 14/10/21.**

**RESOLVED** to note the Microsoft Teams meeting scheduled with Helen McCluskie, DMBC Local Plans Team and their consultants regarding the evolving Masterplan proposals on Thursday 14/10/21 at 1.30pm and to be advised on the way forward.

**2021.173 Future of Legacy Building/Youth Centre – Teams meeting scheduled with Marcus Rudkin, DMBC Asset's Team 14/10/21.**

**RESOLVED** to note the Microsoft Teams meeting scheduled with Marcus Rudkin, DMBC Asset's Team regarding proposals on a way forward regarding any potential local community group who may be interested in taking on the Legacy Centre/former Youth building, on Thursday 14/10/21 at 3pm and to be advised on the way forward.

**2021.174 Planning Application Consultations (if any).**

21/02473/FUL, Partial change of use from 3 flats on the first floor to a three bedroom dwelling, Flat 1, 14 Main Avenue, Edlington.

**RESOLVED** to raise no objections regarding this proposed development.

**2021.175 Report of the Clerk – To receive updates and consider matters in respect of:**

- (a) Burial Ground.

**RESOLVED** to note that the child grave memorial installation was being progressed in conjunction with the Stonemason and should be completed ready for fitting within the next two/three weeks and arrangements were under consideration for the erection of a brick plinth on which this was to be located.

(b) Allotments.

**RESOLVED** to note the reporting by the Clerk of further re-inspections of Hilltop and Staveley Street sites regarding ongoing issues were to be carried out in the next couple of weeks.

(c) Community Centre.

**RESOLVED** to note the reporting by the Clerk of issues experienced with the boiler in the Grainger Centre which was currently being addressed with British Gas under the Town Council's Homecare policy.

(d) Recreation Ground/Miners Memorial Garden - i) update on progress re CCTV project and likely installation timeline & commissioning of new meter connection via Northernpowergrid.com.

**RESOLVED** to note that phase one of the recreation ground CCTV project was due to commence midweek and arrangements were still being progressed in seeking a quotation from Northernpowergrid.com for a new meter box connection in respect of getting a live electrical supply in support of phase two of the scheme.

(e) Improvement Projects & Events – i) Update re preparations for Remembrance Sunday and Armistice Day commemorations & Christmas Carols in the Park.

**RESOLVED** (1) to note that further preparations were to be discussed at the Activities Working Group meeting on the conclusion of this meeting and that Father Adikwu of Sacred Hearts Church, Balby would be in attendance to discuss his role in presiding at the Armistice Day service with local Schools and to date, three of the four local Schools had confirmed their participation and (2) an approach be made to ECO to establish access to their electrical supply to power the Christmas lights in the adjacent Miners garden and the usual supporting donation to be made to the Yorkshire Main Community Centre.

(f) To consider sculptor quotations re Frank Arrowsmith Go Fund Me Memorial Appeal and to determine a way forward.

**RESOLVED** that in principle approval be given to proceed with the design option – conceptual drawing 1 in the sum of £5000 from the proceeds of the Go Fund Me fundraising appeal and Nigel Ball, DMBC Cabinet Member for Culture and Heritage be approached to enquire whether any funding support was available regarding the shortfall from within his Culture portfolio.

(g) Climate Emergency - potential areas for wildflowers or naturalisation in Edlington – community responses to facebook post.

**RESOLVED** to note the feedback and community responses to the facebook post.

(h) Community Woodland - Tesco Bags of Help Community Grants Scheme - In Store Vote Update 1/10/21 – 31/12/21.

**RESOLVED** to note that this Tesco grant bid had now gone to a live in-store public vote running until 31/12/21 and a facebook post be made giving publicity and encouraging local residents to vote in support of the bid.

(i) Proposed adoption of a formal Staffing Committee & terms of reference to discharge all matters relating to Town Council staffing and terms and conditions of employment.

**RESOLVED** that approval be given to the establishment of a Staffing Committee with the following terms of reference :-

1. Delegated authority from the Town Council to discharge all responsibilities relating to the recruitment and selection, terms and conditions of employment, grievance and discipline and any other associated matters in relation to its staffing establishment
2. The Committee to be a formal Committee of the Council and comprise of all Members of the Town Council appointed at the annual meeting
3. The Mayor and Deputy Mayor to have the ability to establish a Sub Committee of 3 Members of the Staffing Committee to consider any disciplinary or grievance matter in respect of a Town Council employee and a separate Sub Committee of 3 other Members of the Staffing Committee to hear any subsequent appeal
4. The quorum for the Staffing Committee or Sub Committee to comprise at least 3 Members.

**2021.176 Mayor's Announcements (if any).**

The Mayor announced that she had attended the official opening of the Hatfield Miners garden a couple of weeks ago which was opened by Bradley Sinden, the Tokyo Olympics Silver Medallist in Taekwando.

**2021.177 Matters requested by Councillors.**

(a) Back Lane, Old Edlington – Speed limit.

**RESOLVED** that representations be made to DMBC Highways calling for a reduction in the speed limit on School Walk/Back Lane and Rakes Lane down to 30mph in the interests of wider community safety in view of an escalating volume of high speeding vehicles using this route.

**2021.178 Financial matters**

(a) To note & receive schedule of October payments.

**RESOLVED** (1) to note the following payments made in October :-

£					
1. Wages				various	9,046.91
2. SYPA					2,240.32
3. HMRC - PAYE/NI					2,105.67
4. NEST Pension contributions					155.42
5. BT - Phone&Broadband					57.90
6. Applegreen Fuel					210.83
7. 2Commune Ltd - 2 year domain renewal .gov.uk					180.00
8. Total Gas&Power - Elec Rec					24.48
9. Coop Bank quarterly sweep fee					30.00
10. DMBC- Trade waste collection Grainger Centre					270.00
11. DMBC- Trade waste collection Cemetery					270.00
12. Water Plus - Cemetery					33.56
13. Business Stream - drainage Cemetery					51.62
14. Cathedral Leasing - hygiene services Grainger					84.24
15. AWS Landscapes - Grounds supplies					74.30

(b) to note the following receipts during September :-

£

1. Community Centre				486.00
2. Cemetery Fees				450.00
3. Precept 2nd instalment				82,217.00

(c) Budgetary control/bank reconciliation as at 30/9/21.

**RESOLVED** to note and accept the budgetary control statement and bank reconciliation for the period ending 30/9/21.

(d) Grant application – Yorkshire Main Miners Welfare – urgent item.

**RESOLVED** that approval be given to the award of a sum of £250 to the Yorkshire Main Miners Welfare in support of their activities in planning to stage a Fireworks display.

#### **2021.179 Correspondence/information items.**

**RESOLVED** (1) to note the following items:-.

1	YLCA	White Rose Updates 10 September & 1 October, 2021 & electronic training programme October
2	YLCA	NALC policy consultation briefing – Local Nature Recovery Strategies
3	YLCA	Complaint Councils Hub - Breakthrough Communications
4	DMBC	Review of the Statement of Licensing Policy – Gambling Act 2005
5	DMBC Monitoring Officer	Adoption of a New Model Code of Conduct for Members – Further Microsoft Teams training session 15/11/21 6pm
6	DMBC	Town & Parish Council Survey of Climate & Environment Action
7	South Yorkshire Archaeology Service	The South Yorkshire Local Heritage List
8	South Yorkshire Police	South Yorkshire Police Alerts
9	YLCA	Office of the Police and Crime Commissioner - Member Recruitment Opportunities

#### **2021.180 To notify the Clerk of matters for inclusion on the agenda of the next meeting.**

**RESOLVED** that the Clerk be notified of any item requests for inclusion on the agenda for next months meeting no later than Monday 1<sup>st</sup> November..

#### **2021.181 CONFIDENTIAL ITEM - Vacancies with the Cemetery & Grounds Team following recent resignations – proposed that a review of the roles, job descriptions, pay grades and general terms and conditions be carried out in order to determine a way forward with a revised team structure.**

**RESOLVED** (1) to exclude members of the press and public under the Public Bodies (Admissions to Meetings) Act 1960, due to the nature of this item to be transacted being prejudicial to the public interest relating to the terms and conditions of employment of a Town Council employee; (2) to note the recent resignations of two Grounds Maintenance Operative employees and approval be given to recruit to one of these posts at this time and (3) a review of the roles, job descriptions, pay grades and general terms and conditions be carried out in order to determine a way forward with a revised team structure which would incorporate further considerations being given regarding the second vacancy as part of this review.

**2021.182 Date of next meeting** – extraordinary Tuesday 25<sup>th</sup> October at 10am (to consider Co-optee applications) & Tuesday 9<sup>th</sup> November 6.30pm.

The meeting closed at 12noon.