

MINUTES OF A MEETING OF EDLINGTON TOWN COUNCIL HELD ON TUESDAY 12th JUNE, 2018 AT 10.00AM IN THE COUNCIL OFFICES, STUBBINS HILL, EDLINGTON

Present: Mayor, Rob Reid and Councillors Frank Arrowsmith, Jim Mourning and Maureen Patterson.

Also in Attendance: Simon Oldham (Town Clerk), PC Matt Boiulton (South Yorkshire Police) and two members of the public present.

2018.104 To receive and consider apologies for absence.

Councillors Keri Anderson, Alan Cross, Joan Briggs, Linda Smith and Inspector Dan Mcknight (South Yorkshire Police).

2018.105 To consider motions for the variation to the order of business (if any).

There was no variation to the order of business.

2018.106 To receive any declarations of interest not already declared under the Council's code of conduct or Members register of disclosable pecuniary interests.

None.

2018.107 To identify items for which the press and public may be excluded (if any).

None.

2018.108 To confirm the minutes of the Annual meeting held on 8th May and Extraordinary meetings held on 21st and 30th May 2018 as a true and accurate record. RESOLVED to approve the minutes as a correct record.

2018.109 Public Speaking Session – In accordance with Standing Order 3.e, a period not exceeding 15 minutes will be allowed for members of the public to speak & make representations (maximum of 3 minutes for each person).

No items raised.

2018.110 Partner Updates from DMBC Ward Councillor(s) or South Yorkshire Police representative (if present).

PC Matt Boulton acknowledged that off-road bikes had been a significant menace in the area over the last few weeks and attempts to address this were being actively taken. Three bikes had recently been seized and were linked to ongoing investigations. Target addresses were under review/being monitored. Two of the bikes had caused the majority of the ASB activity that had been reported and neither bike was anywhere near being roadworthy. Further activity was also prevalent starting from Lords Head Lane, particularly at weekend and bank holiday periods.

He also updated the Town Council on the apologies he was seeking from three youths who had been identified as the perpetrators in causing wilful damage to the tree saplings planted out on the community woodland site. The individuals and their parents had been spoken to and their remorse had been expressed. It was hoped that either a written apology would be given or a physical attendance and apology offered in front of Town Councillors.

2018.111 To receive information on the following ongoing issues and decide further action where necessary.

(a) DMBC Highways reply re Hillside Drive Parking Restrictions Consultation.

RESOLVED that the the Clerk be requested to respond to DMBC Highways advising of the Town Council's view that their proposal to limit the single yellow lining just to the two double bends near the Edlington Lane side, would simply push the problem deeper in to Hillside Drive and not fully resolve residents complaints. In addition, that having canvassed residents

views and supported the majority preference, that the Town Council's position remained in support of the majority view and would like to see their wishes implemented.

(b) CCTV Protocol DMBC Community Safety/Area Team and Friends of Martinwells Lake, **RESOLVED** that the Clerk be requested to ask the DMBC Community Safety Team that Edlington Town Council be added as a party to this SLA, for the simple reason that the two cameras located at the top and bottom of the Lane on entry to the lake have 360 coverage and pan across the Town Council's Community Woodland site and towards the Town Council Group 5 allotment site and so clearly demonstrated that the Town Council had a vested interest in the same way as do FOMWL.

2018.112 Planning Application Consultations.

(a) 18/01078/FUL - Erection of two storey gable extension and formation of new vehicular access, 57 Top View Crescent, Edlington , DN12 1HS

RESOLVED that no objections be raised regarding this proposed development.

2018.113 Report of the Clerk – To receive updates and consider matters in respect of:

(a) Burial ground.

RESOLVED that a site visit be scheduled for Monday 2/7/18 at 10am to assess the potential prospect of building alterations to accommodate the garaging of the Town Council van.

(b) Allotments.

RESOLVED to note the reporting by the Clerk that (1) he had asked the Secretary of the Hilltop allotments to ensure access to one of the plot holders garden where evidence had recently shown the presence of a significant rat infestation, in order that the Town Council Rat Bait Officer could deal with and treat this appropriately and (2) in response to an e-mail communication from the Treasurer of Group 5 allotment site advising that they intended to purchase some additional security fencing from their own resources, to protect a vulnerable part of their site and for the Town Council to assist with this acquisition going through the Town Council accounts thus enabling VAT reclamation, support be offered in this regard and in addition, a site visit be offered by the Clerk involving the Mayor/Deputy and PC Matt Boulton to see if any additional advice/support could be offered.

(c) Community Centre - Hire of Centre publicity leaflet.

RESOLVED to note that initial preparation of this publicity leaflet was underway and an outline draft would be presented to next months meeting.

(d) Recreation Ground/Miners Memorial Garden - i) Disposal of Alien Unit play equipment.

RESOLVED to note that the Alien unit had now been successfully removed and the ground surface made safe as this area had been a conduit to gathering by youths drinking and setting fire to the equipment and damaging the surfacing.

ii) Refusal to erect CCTV equipment at YMCC to cover Miners garden.

RESOLVED (1) that the Clerk be asked to respond to YMCC advising of the Town Council's disappointment of the refusal by trustees to agree to erection of the CCTV equipment on the apex of their premises to monitor the Miners garden as a deterrent to the ASB and vandalism caused at the location in the last 18 months or so and in addition that alternative scope for deployment of CCTV equipment monitoring the Miners garden, be explored.

(e) Improvement Projects & Events – i) Edlington Neighbourhood Plan Referendum 14/6/18 b) Edlington Festival 28/7/18.

RESOLVED to note that finally the Referendum was to be held this coming Thursday and that the publicity leaflets and flyers had been distributed locally encouraging local parishioners to exercise their vote.

ii) Minutes of Activities Working Group meeting 21/5/18.

RESOLVED to note and accept the minutes and the actions being progressed in preparation for the Festival on 28/7/18.

iii) Memorial plaques – to agree proposed wording,

RESOLVED that the proposed wording in the outline draft be agreed subject to the minor revision to the named individual/title.

iv) Sourcing a Sound system for the event.

RESOLVED that the Clerk to investigate the sourcing and suitability of “ QTX Portable 15 inch PA system Model number QR15PA” and the feasibility of a demonstration to himself the Mayor and Deputy Mayor if practicable, prior to going ahead and purchasing.

v) Preparation of a risk assessment for the event.

RESOLVED that a risk assessment form be prepared to set out proposed actions to mitigate against perceived potential risks associated with the staging and conduct of the Festival parade and Welfare ground activities.

(f) Town Council insurance policy renewal with BHIB 1/6/18 – 31/5/19.

RESOLVED to note the renewal schedule and premium paid to put cover in force with BHIB for 2018/19 from 1/6/18 in the sum of £2335.

(g) Introduction of GDPR – i) Draft Model policies/documentation uploaded to website.

RESOLVED to note that the Clerk had uploaded the Town Council’s policies and protocols for fulfilling its obligations under GDPR following its enactment on 25/5/18.

ii) Amendment carried no longer requiring the Town Council to appoint a Data Protection Officer.

RESOLVED to note the reporting by the Clerk that following enactment of the GDPR Bill, the Government’s amendment had been carried and Town and Parish Council’s were exempt from having to appoint a Data Protection Officer.

(h) Community Woodland – Outcome of complaint re damage to trees planted – Restorative justice action by South Yorkshire Police and apology received from 3 youths.

RESOLVED to note that this had been dealt with as reported by PC Matt Boulton under the “Partner Updates” item at minute number 2018.110 above.

(i) Former War Graves site behind St Peter’s Church Old Edlington – reply from Commonwealth War Graves Commission.

RESOLVED (1) to note the reply from the Commonwealth War Graves Commission to the Clerk’s enquiry regarding clarification and an explanation from the Commission of the circumstances and rationale surrounding the decision to demolish and clear these grave stones in the early 1980’s and the decision to replace this with a monument to mark their passing, more recently in the Harrogate Stonefall Cemetery; (2) this reply be communicated to the parishioner who submitted the original correspondence, raising various matters relating to the former war graves site and (3) the Clerk pursue the Sheffield Churches Diocesan Registrar, seeking clarification on the legal right of access that exists across the White House paddock to access the graves site at the rear.

(j) HGV Goods vehicles going down Lords Head Lane.

RESOLVED that the Clerk be asked to pursue the Highways Team to follow up on what action was taken to instigate a traffic assessment further to

communications a year or so ago to regulate the types of HGV's using Lords Head Lane.

2018.114 Mayor's Announcements (if any).

The Mayor announced that (1) he had attended Hilltop's Defibrillator fundraising event a couple of weeks ago; (2) had given a donation of 2 x £50 to the new Brownies and Guides Group re their newly established Edlington Group and to Aspiring2 in support of their £10 challenge for local people to be entrepreneurial; (3) he would be attending the Hilltop's Jo Cox Great Get Together cancer fundraising event on 23/6/18 and (4) he was assisting local parishioners by engaging with St Leger Homes re the establishment of a new TARA for residents at the top of Stubbins Hill and immediate vicinity.

2018.115 Matters requested by Councillors.

(a) Prospective badge for the Deputy Mayor.

RESOLVED that the Clerk seek quotes for a Deputy Mayor badge along the same lines as the existing Town Councillor ID badges but with a thicker/embroidered chain to wear around the neck with Deputy Mayor wording embroidered within it.

(b) Proposed meeting with DMBC to discuss affordable housing & a vision about future developments in Edlington.

RESOLVED that the Clerk be asked to contact DMBC to revise the planned meeting to be arranged in the near future, to include "An invitation for Jo Miller, Mayor Jones and Peter Dale to attend a meeting here at the Grainger Centre in Edlington, at DMBC's convenience, to meet with our Mayor and Deputy Mayor and any other Town Councillors subject to their availability. The thrust of the subject matter to be discussed: 1) DMBC's vision for moving Edlington's development forward (a masterplan) 2) when the tranche of affordable housing promised for Edlington, will come to fruition 3) an update on a strategy for tackling the Royal estates well documented issues and robust action in accordance with the powers available under Selective Licensing provisions.

(c) Proposal to invite the Police & Crime Commissioner for a follow up meeting with Town Councillors.

RESOLVED that the Clerk be asked to pursue a follow up meeting for the PCC to attend and meet with Town Councillors to discuss 1) the prospects for a designated Police space/contact point in Edlington for residents to drop in and supply local intel/information 2) The continuing inefficiency of 101 and prospects for something replacing it 3) Lobbying for more Police resources for Edlington.

(d) 70th Anniversary of the NHS – Celebratory Event 8/7/18.

RESOLVED to note the preparation/arrangements in place for the 70th anniversary event on 8/7/18.

(e) Flower beds & tubs – Old Edlington.

RESOLVED that the Clerk be asked to pursue the Streetscene Manager enquiring when the tubs and planters in the village would be planted out given that we were now in to mid-June.

(f) Securing the access to the Wood field.

RESOLVED to note the actions reported by the Mayor that he was pursuing in an attempt to deal with this matter effectively.

2018.116 Financial matters

(a) To note & receive schedule of June payments and receipts.

RESOLVED (1) to note the following June payments made:-

£

1. Wages				various	8,792.86
2. SYPA					2,054.52
3. HMRC - PAYE/NI June					2,381.18
4. 1&1 website hosting June					11.99
5. BT - Phone&Broadband					63.59
6. Applegreen Fuel					340.90
7. DMBC - Addit tickets Inaugural Dinner			46970459		20.00
8. Yorkshire Water -Rec			46970955		8.53
9. AWS Landscapes-supplies			47224430		12.19
10. AWS Landscapes-supplies			47224521		17.93
11. BHIB -Insurance policy 1/6/18-31/5/19			47230843		2,334.55
12. Doncaster Electrical Servs Ltd			47264346		1,980.00
13. Total Gas&Power - Elec Rec					28.69
14. Total Gas&Power - Elec Cemetery					142.82
15. AWS Landscapes					57.77
16. AWS Landscapes credit note					(12.19)
17. Imprest - petty cash					200.00

(b) to note the following receipts during May :-
£

1. Community Centre					626.00
2. Cemetery Fees					3,710.00
3. Ticket fees for DMBC Charity Ball					40.00
4. Festival Stall fee & other income					300.00
5. Groundwork UK - NP Grant					700.00

(c) Appointment of a new Internal Auditor,

RESOLVED to note the testimonial and proposed terms of engagement and in light of this, approval be given to the appointment of Phil Parkin as the Town Council's replacement Internal Auditor and for the Clerk to notify Mr Parkin accordingly and to make appropriate arrangements for a half year audit within 2018/19.

2018.117 Correspondence/information items.

RESOLVED (1) to note the following items:-.

1	DMBC	Hillside Drive junction -final decision re Traffic Regulation Order
2	DMBC	Temporary Road Closure Order - Broomhouse Lane, Balby / Edlington from Alverley Road Bridge (over A1M) to its junction with Roberts Road
3	ECO	Permission to use rear of community centre for Edlo by the Sea Event 26/8/18
4	YLCA	NALC Consultation paper - Unauthorised development and encampments
5	YLCA	Shaping our future – new strategic plan of the National Association of Local Council's
6	Churches Conservation Trust	50 th Anniversary Celebration in 2019 – St Peter's Church Old Edlington
7	Parishioner Letter	Fishing rights at Martinwells Lake

8	YLCA	GDPR Updates and enactment
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(2) approval be given to ECO's request in relation to item (3);

(3) the Clerk be requested to set up a meeting as requested by the Churches Conservation Trust in relation to item (6) and

(4) in relation to item (7), the Clerk to make enquiries with DMBC seeking clarity in relation to the award of the contract to Friends of Martinwells Lake re management of the lake site and in particular :-

i) when the tendering process was carried out and the contract awarded

ii) what did it comprise/what was the specification

iii) for how long was it awarded or was it open ended (and if so, why)

iv) the supply of a copy of the constitution of FOMWL and confirmation of the extent of its legal powers/jurisdiction for management of the lake.

2018.118 To notify the Clerk of matters for inclusion on the agenda of the next meeting.

RESOLVED that the Clerk be notified of any items requiring scheduling for consideration at next months meeting.

2018.119 Date of next meeting – 6.30pm Tuesday 10th July, 2018.

The meeting closed at 12.08pm.