

**MINUTES OF THE MEETING OF EDLINGTON TOWN COUNCIL HELD ON TUESDAY 27<sup>th</sup> SEPTEMBER, 2022 AT 3.30PM IN THE COUNCIL OFFICES, STUBBINS HILL, EDLINGTON.**

**Present:** Councillors Steve Reardon (Mayor), Joan Briggs, Linda Smith and Michael Whittemore.

**Also in Attendance:** Simon Oldham (Town Clerk), Inspector Adrian Luscombe and Sergeant Chris Rogers (South Yorkshire Police). No members of the public present.

**2022.164 To receive and consider apologies for absence.**

**RESOLVED** (1) to approve the apologies of Councillors Keri Anderson, Jan Devanney, Rob Reid and Victoria Whittemore and (2) that Town Councillors need to report their absences and reasons for absence going forwards directly with the Town Clerk.

**2022.165 To consider motions for the variation to the order of business (if any).**

None.

**2022.166 To receive any declarations of interest not already declared under the Council's code of conduct or Members register of disclosable pecuniary interests.**

Councillor Joan Briggs declared a disclosable pecuniary interest in relation to agenda item 10.3 "Community Centre – revised quote from Doncaster Electrical Ltd for LED lighting installation in the Centre" and withdrew from the meeting during the consideration thereon.

**2022.167 To identify items for which the press and public may be excluded (if any).**

None.

**2022.168 To confirm the minutes of the meeting held on 9<sup>th</sup> August, 2022 as a true and accurate record.**

**RESOLVED** to approve the minutes as a correct record.

**2022.169 Public Speaking Session – In accordance with Standing Order 3.e, a period not exceeding 15 minutes will be allowed for members of the public to speak & make representations (maximum of 3 minutes for each person).**

None present.

**2022.170 Partner Updates from DMBC Ward Councillor(s) or South Yorkshire Police representative (if present).**

**RESOLVED** to note the update discussions with Inspector Luscombe and Sergeant Rogers on current levels of activity, successes achieved or actions being progressed, together with advice on current staffing establishment numbers and plans for these to be increased over the next 12 months. No Ward Councillors present.

**2022.171 Feedback on meeting held with DMBC Highways Officer to discuss a scheme for a pedestrian crossing outside Hill Top School/Helping Hands Community Centre – 7/9/22.**

**RESOLVED** (1) to note the feedback from the meeting held with the Safer Roads Manager (DMBC Highways) on 7/9/22 and the provisional consent and options provided for the installation of a pedestrian crossing outside Hill Top School/Helping Hands Community Centre; (2) that approval be given to look to move forward and commission the installation of the Zebra crossing option; (3) to note the feedback on the follow up meeting held on 14/9/22 with the potential funder, a local business which was subject to the approval of their Board and a final decision was anticipated in mid/late October and (4) the Headteacher at Hill Top Academy be appraised on these ongoing negotiations and invited to comment on the proposals which it was hoped could be progressed in late October.

**2022.172 Follow up request to DMBC Streetscene re site visit outcomes 12/7/22 re Granby field & Howbeck Park.**

**RESOLVED** to note the feedback from Streetscene on the actions taken immediately following the site meeting to cut a portion of the Granby field for a five-a-side size pitch for youths to play ball games and that the other requests for seating and planting/walkways including at the Howbeck site could be reconsidered later in 2023 if/when funding were to become available.

**2022.173 Planning – To consider any Planning Application Consultations (if any).**

(a) 22/01896/FUL - Erection of a single storey porch to the front of the dwelling. Loft conversion with dormer windows to front and rear of dwelling, 19 Queens Crescent, Edlington, DN12 1BE.

**RESOLVED** that no objections be raised regarding this proposed development.

(b) 22.01961.FUL - Erection of single storey rear extension, 18 Arlott Way Edlington, DN12 1SU.

**RESOLVED** that no objections be raised regarding this proposed development.

**2022.174 Report of the Clerk – To receive updates and consider matters in respect of:**

(a) Burial Ground – Coroner’s exhumation licence application re cremated remains plot.  
**RESOLVED** to note the reporting by the Clerk of a Ministry of Justice licence granted for the exhumation of cremated remains from a garden of rest plot and appropriate arrangements were to be made shortly with the applicant.

(b) Allotments.

**RESOLVED** to note the feedback of the Clerk on the inspection of Group 1 Martinwells site, carried out by himself, the Town Mayor and Deputy Mayor yesterday and that nothing untoward had been found. The Secretary to be reminded that all plot holders should ensure any fires were carried out after 6pm in Summer and after 4pm during the Winter (Greenwich Mean time).

(Councillor Joan Briggs withdrew from the meeting for the following item).

(c) Community Centre – revised quote from Doncaster Electrical Ltd for LED lighting installation in the Centre.

**RESOLVED** that that approval be given to the revised quotation from Doncaster Electrical Ltd for the supply of LED lighting throughout the Grainger Centre in the sum of £2722.30 plus VAT.

(Councillor Joan Briggs returned to the meeting).

(d) Recreation Ground/Miners Memorial Garden.

**RESOLVED** to note the reporting by the Clerk of the interior painting of the recreation pavilion to be carried out within the next 2 weeks.

(e) Improvement Projects & Events – i) Progress on preparations for (a) Miners annual memorial commemoration Saturday 22/10/22.

**RESOLVED** (i) to note that preparations were progressing well and that the Memorial for the late Frank Arrowsmith had been acquired and was being prepared with inscriptions and images ready for installation and unveiling on the day and (ii) publicity regarding the event would be given shortly and a final preparation meeting with the family of the late Frank Arrowsmith would be held on 19/10/22 to review the final preparations and the order of service.

ii) Remembrance Sunday/Armistice Day.

**RESOLVED** to note the action plan regarding preparations underway for both Armistice Day and Remembrance Sunday and that each of the Edlington Schools had confirmed their participation re the former and a range of invitations had been sent out last week to Cadet Groups, the Deputy Lieutenant and other parties for Remembrance Sunday and an update would be provided at the next meeting on 18/10/22. In addition, to note the discussions held with representatives of the Ex-Servicemen's club and their preparations for the day and refreshments to be available after the event in the Club, to which the local community were welcome to participate.

iii) Christmas Carol's in the Park 12/12/22 & invite to Schools.

**RESOLVED** to note the update from the Clerk on the invitations issued to all Edlington Schools and their responses confirming their participation and that the Clerk be asked to explore further the scope for either hiring a gazebo or purchasing outright to provide a cover/shelter for performers singing from the bandstand area.

(iv) a potential Gala organiser for 2023 event.

**RESOLVED** that this matter be deferred in the absence of Councillor Jan Devaney for consideration at next months' meeting.

- (f) Review of bulky waste collections pilot scheme – following end of three month piloting.

**RESOLVED** (1) to note the summary of the collections made and from which locations in Edlington during the 3 month piloting of the bulky waste collection scheme during June, July and August and (2) not to extend the pilot further and to shelve the scheme for the remainder of the financial year to achieve savings as a contribution to the Town Council's overriding financial position and in light of the cost of living crisis and utility prices, with a view to this contributing towards ensuring efficiencies to assist in the precept/budget setting process for 2023/24 to be considered in January and to assist parishioners who were struggling financially.

- (g) Update on proposals for arranging community consultations to identify local priorities to feed in to Precept setting process for 2023/24.

**RESOLVED** (1) not to proceed with the community consultation exercise at this point in view of the cost of living crisis and overall level of inflation as the Town Council's costs were increasing, with a view to the budget allocation of £500 contributing towards the potential efficiency savings when the draft budget and precept setting exercise was to be considered further in January 2023.

- (h) DMBC Parish Charter – to consider and adopt the revised draft charter.

**RESOLVED** that approval be given to the endorsement of the updated DMBC Parish charter as presented.

- (i) Developing a Councillor training programme via YLCA.

**RESOLVED** that (1) approval be given for all existing and any new Town Councillors to be required to undertake the YLCA E-Learning training module – “An introduction to Town & Parish Council's” to broaden everyone's knowledge of the role of the Town Council and in particular to provide an understanding of the role of the local councillor, Identify the council's purpose, appreciate how decisions are made, Identify the principles of public life, recognise the council's legal context and understand how the council manages its money and (2) approval be given for Councillor Linda Smith to attend the YLCA “Chairs training” and a booking be made with a view to attendance on the course within the next 12 months.

- (j) Civility & Respect – To pass a resolution to sign up to the civility and respect pledge recommended by NALC & SLCC.

**RESOLVED** (1) to adopt the civility and respect pledge defined as “ Civility means politeness and courtesy in behaviour, speech, and in the written word. Examples of ways in which you can show respect are by listening and paying attention to others, having consideration for other people’s feelings, following protocols and rules, showing appreciation and thanks, and being kind” and (2) and to endorse the following statements in support of it’s commitment to the pledge :-

- Our council has agreed that it will treat all councillors, clerk and all employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role
- Our council has committed to training councillors and staff
- Our council has signed up to Code of Conduct for councillors
- Our council has good governance arrangements in place including, staff contracts, and a dignity at work policy
- Our council will commit to seeking professional help in the early stages should civility and respect issues arise
- Our council will commit to calling out bullying and harassment when it happens
- Our council will continue to learn from best practice in the sector and aspire to being a role model/champion council e.g., via the Local Council Award Scheme
- Our council supports the continued lobbying for the change in legislation to support the Civility and Respect Pledge, including sanctions for elected members where appropriate.

(k) Smaller Authorities’ Audit Appointments Ltd – appointment of an external auditor for the financial years 2022/23 to 2026/27.

**RESOLVED** to note the update from the Clerk on the process for the re-appointment of a designated external auditor for the Town Council effective from 1/4/23 for the following 5 years which would be notified in due course.

(L) Town Councillor vacancy – notice of vacancy & recruitment timeline.

**RESOLVED** to note the reporting by the Clerk of the statutory notice of casual vacancy that had been posted and that it was hoped that after 11/10/22 the Council would be free to co-opt to the position and in that event, a further advert inviting expressions of interest be sought with a view to inviting applicants to attend the Town Council meeting on 15/11/22 to speak in support of their application(s).

#### **2022.175 Mayor’s Announcements (if any).**

The Town Mayor announced that following the sad passing away of her Majesty Queen Elizabeth II earlier this month, that he and the Deputy Mayor laid a floral tribute at the Cenotaph on Friday 9<sup>th</sup>, attended at commemoration service at St John’s Church on Sunday 11<sup>th</sup> and he had made a proclamation of accession declaration in respect of the new King Charles III outside the Grainger Centre on Wednesday 14<sup>th</sup> which was publicised accordingly. In addition, in his absence, the Deputy Mayor also attended a service of commemoration held at the Doncaster Minster on Saturday 17<sup>th</sup>.

#### **2022.176 Matters requested by Councillors**

(i) Prospects for Planning application – Hargreaves land to West of Maltby colliery & associated implications.

**RESOLVED** to note the feedback from the Deputy Mayor and Councillor Linda Smith having attended the consultation event at Maltby Town Council on 21/9/22 in which it appeared highly likely that a developer had been lined up to submit a planning application in the near future with proposals for the build on a number of new dwellings on this site, which would bring an unwelcome impact on Edlington in the likely additional generation of traffic flow

through the village and increased demand for Schools, Doctors and other public service provision and (2) Councillor Mick Whittemore undertook to make further enquiries on the prospects of a developer progressing an application, from his contacts regarding the site and would feedback to the Town Council in due course.

### 2022.177 Financial matters

(a) To note & receive schedule of September payments.

**RESOLVED** (1) to note the following payments made in September :-

£					
1. Wages				various	1,009.63
2. SYPA					2,332.80
3. HMRC - PAYE/NI July					2,592.16
4. NEST Pension contributions					220.36
5. BT Phone & Broadband					54.65
6. Applegreen Fuel					288.61
7. The Sign Studio - Banner Grainger Centre Hire			15753058		132.00
8. Boston Seeds - re-seeding Community Woodland			15854858		441.50
9. Gear4music - Microphone stand			15857494		26.50
10. Business Stream - Water recreation ground			15847706		10.54
11. Sharm Waste removals - Bulky waste scheme			15931605		400.00
12. Royal British Legion - Poppy wreaths			15984154		101.00
13. SLCC - Annual subscription			15984328		270.00
14. National Allotment Society - Annual subscription			16371404		66.00
15. Total Energies - Gas Grainger					304.07
16. Total Energies - Elec Rec					41.19
17. Total Energies - Elec Cemetery					113.66
18. Total Energies - Elec Grainger					116.89
19. AWS Landscapes - Strimmer head repair			16371501		169.01
20. AWS Lanscapees - grounds supplies			16371578		66.73
21. M.Caudwell - Mileage & Tel Allowance			16371972		156.90
22. S.Winks Memorials - F.Arrowsmith memorial			16562011		1,872.00
23. Zurich Municipal - Van & mowers insurance			16777194		945.50
24. B&Q - decorating supplies - recreation pavilion					218.00

(b) to note the following receipts during August :-

£					
1. Community Centre					1,115.00
2. Cemetery Fees					6,415.00

(c) Budgetary control/bank reconciliation as at 31/8/22.

**RESOLVED** to note and accept the budgetary control statement and bank reconciliation for the period ending 31/8/22.

### 2022.178 To determine publicity items/community updates arising from this meeting.

**RESOLVED** that publicity be given in respect of :-

- The forthcoming Miners Annual Memorial commemoration event on 22/10/22.

### 2022.179 Correspondence/information items.

**RESOLVED** to note the following items:-.

1	YLCA	White Rose Bulletins – 5 <sup>th</sup> & 19 <sup>th</sup> August & 2 <sup>nd</sup> & 16 <sup>th</sup> September 2022
2	YLCA	Law & Governance Bulletin – August 2022
3	South Yorkshire Police & Crime Panel	Annual report 2021/22
4	YLCA	Youth Investment Fund
5	DMBC	Temporary Traffic Regulation Order – Main Ave – 6/7 Sept 2022
6	DMBC	Temporary Traffic Regulation Order – Clark Ave – 5/6 Sept 2022
7	DMBC	Twenty's plenty for Doncaster – Zoom presentation 29/9/22
8	DMBC	Minutes of PCJCC Meeting 7/7/22
9	DMBC	Auction of former Youth Centre/Legacy building 20/21 September 2022
10	YLCA	South Yorkshire Police & Crime Panel Independent (Co-opted) Members Role
11	SYPTE	Home to school travel and school bus provision: from 1 September 2022
12	DMBC	Licensing Act 2003 Review of the Cumulative Impact Assessment - consultation
13	DMBC	Temporary Traffic Regulation Order – various roads in Warmsworth 25/9/22 – 30/10/22
14	DMBC	Public Space Protection Order (PSPO) Dog fouling and Control - Consultation

**2022.180 To notify the Clerk of matters for inclusion on the agenda of the next meeting.**

**RESOLVED** that the following item be scheduled for consideration on the agenda for the next meeting on 18/10/22 :-

- Forward planning in respect of King Charles III coronation in 2023.

**2022.181 Date of next meeting – Tuesday 18<sup>th</sup> October, 10am**

The meeting closed at 5.40 pm.