

MINUTES OF THE MEETING OF EDLINGTON TOWN COUNCIL HELD ON TUESDAY 8th FEBRUARY, 2022 AT 10.00AM IN THE COUNCIL OFFICES, STUBBINS HILL, EDLINGTON.

Present: Councillors Joan Briggs (Mayor), Jan Devanney, Steve Reardon, Linda Smith and Victoria Whitemore.

Also in Attendance: Simon Oldham (Town Clerk), Inspector Adrian Luscombe (South Yorkshire Police) and Steve Thomas (DMBC) for agenda item 7 “Partner Updates from DMBC Ward Councillor(s) or South Yorkshire Police representative”. No members of the public present.

2022.24 To receive and consider apologies for absence.

RESOLVED to approve the apologies of Councillors Keri Anderson, Rob Reid and Gary Tinkler.

2022.25 To consider motions for the variation to the order of business (if any).

None.

2022.26 To receive any declarations of interest not already declared under the Council’s code of conduct or Members register of disclosable pecuniary interests.

None.

2022.27 To identify items for which the press and public may be excluded (if any).

None.

2022.28 To confirm the minutes of the meetings held on 11th January and 27th January (extraordinary), 2022 as true and accurate records.

RESOLVED to approve the minutes as a correct record.

2022.29 Public Speaking Session – In accordance with Standing Order 3.e, a period not exceeding 15 minutes will be allowed for members of the public to speak & make representations (maximum of 3 minutes for each person).

No members of the public present.

2022.30 Partner Updates from DMBC Ward Councillor(s) or South Yorkshire Police representative (if present).

RESOLVED (1) to note the following update from Inspector Adrian Luscombe (South Yorkshire Police) informing of the crime and ASB statistics over the last couple of months in Edlington and as a comparator to levels experienced locally in Mexborough and Conisbrough :-

	Month	Edlington	Mexborough	Conisbrough
ASB	Dec 21	11	17	18
	Jan 22	22	29	41
Vehicle crime	Dec 21	5	6	2
	Jan 22	8	9	14
Burglary	Dec 21	4	5	9
	Jan 22	2	6	8
Criminal damage	Dec 21	16	22	16
	Jan 22	11	18	23

(Councillor Victoria Whitemore arrived at the meeting at this point).

(2) to note the following questions posed by Members of the Town Council to Inspector Luscombe and his response and constructive feedback on the implications, challenges and successes encountered by the local neighbourhood policing team :-

- What difference have you made on the Royal estate since the Police station re-opened in February 2020 ?
- Would the residents on the Royal estate agree that they feel safer now the station is open ?
- What difference would it make with a prominent local individual haven recently been given a 2 & a half years custodial sentence? and in addition, a range of supplementary issues raised with Inspector Luscombe and his respective responses on these matters;

(3) to note the response from Steve Thomas (DMBC Communities Manager West) updating on the the current situation regarding the Civitas partnership group having been de-railed in early 2020 as the Covid pandemic hit which was subsequently disbanded and replaced with key issues relating to ASB, crime, fly-tipping, sustainable housing and associated issues on the Royal estate all being tackled by respective key agencies working closely together outside of the Civitas structure. A new Localities model was currently being introduced across the Borough and the South area (which included Edlington) had been chosen as a pilot. The Assistant Director Lead was Kelly Hopkins who would chair the South Bronze group and the Silver group would be chaired by the Director for Children & Neighbourhoods Rianne Nelson. In addition, Localities Manager's for each of the four areas were currently being recruited and the South Manager was due to start in March. Further updates would be given as the Localities model evolved and it was suggested that the Town Council could engage further with the new local Neighbourhood Team lead, Richard Lewis to build a positive relationship going forwards with DMBC on matters of mutual interest affecting the local community in Edlington.

2022.31 Land on Former Market Place/Bungalow Road leading to footway entry towards Martinwells lake past Group 5 Allotments – update on seeking of a site meeting with respective owner(s).

RESOLVED (1) to note the update from the Clerk on communications with Housing and Care 21 Asset's Team legal adviser informing that whilst they acknowledged that this land appeared to have formed part of the pockets of land inadvertently transferred to its' stewardship several years ago on the opening of the Swallowdale complex, this strip of land in question did not serve as access to their site, had no useful purpose to them and they were not prepared to invest funds in improving the visual impact on the street scene nor did they consider any legal obligation required them to do so and (2) in light of (1) above and that this land was referenced in the Edlington Master plan proposal as being part of the corridor for a walking/cycle route upgrade programme, further enquiries be made through the Master plan lead Officer/Consultants as to the prospects for this strip of land being taken forward within the evolving Master plan programme.

(Councillor Victoria Whittemore left the meeting at this point).

2022.32 Edlington Swimming Baths refurbishment programme – update re meeting request.

RESOLVED to note the meeting scheduled with Andy Maddox (DMBC Leisure Services Manager) and Michael Hart (CEO of Doncaster Community & Leisure Trust) on Tuesday 1/3/22 to receive an update on the progress of the proposed refurbishment programme.

2022.33 Planning Application Consultations (if any).

21/03598/FUL - Erection of detached house and creation of access to rear, 113 Staveley Street, Edlington, DN12 1BW.

RESOLVED to object to the proposed development on the following grounds :-

Highway issues - the proposed rear access being unsuitable as the proposed access point was directly adjacent to the Town Council's entry in to the Staveley Street allotment site. This point of access was used by multiple plot holders throughout the day and at weekends and there being no formal road/highway at this point caused a risk to personal safety of pedestrians of the proposed access point to the dwelling. The Town Council also noted and supported the Highways Officer objections to the proposal and in addition the Town Council believed that there was inadequate land to accommodate this dwelling on the size of the plot and as a consequence would have an overbearing impact on adjacent dwellings and be out of character with the street scene/visual amenity of the immediate vicinity.

2022.34 Report of the Clerk – To receive updates and consider matters in respect of:

- (a) Burial Ground – 100-year centenary (August 2022).
RESOLVED that arrangements be made for the acquisition of a mature tree to plant out and mark with a plaque to commemorate a century since the establishment and first interment at the Edlington Cemetery in 1922.
- (b) Allotments.
RESOLVED to note the reporting by the clerk that all Allotment fees for 2022 from the Secretaries of each of the four sites had now been received as at the end of January and banked totalling £2171.
- (c) Community Centre.
RESOLVED to note the update from the Clerk on the current position regarding the number of weekly lettings of the Centre and that a fresh publicity/marketing campaign would be launched later this week informing of availability and encouraging enquiries and take up by new user's groups, individuals and community organisations.
- (d) Recreation Ground/Miners Memorial Garden – a) update on site meeting held with DMBC Play Area Inspector 1/2/22 and remedial repairs to be undertaken.
RESOLVED to note the feedback from the Clerk following a site meeting with DMBC's Play Area Inspector along with the Mayor and Deputy Mayor carried out on 1/2/22 and as a consequence of the remedial repairs deemed essential, authority be given to proceed with these works in accordance with the Play Inspector's quotation in the sum of £712.
- (e) Improvement Projects & Events – i) Preparations for Queen's Platinum Jubilee – "Party in the Park" commemoration – meeting with partner/local community groups 8/2/22 2pm.
RESOLVED to note the initial expository meeting with Schools and Partner organisations scheduled for 2pm this afternoon to discuss the scope for a community event to commemorate the Queen's Platinum Jubilee celebrations in early June.
ii) Remembrance Sunday – arranging a meeting with contacts at Balby barracks re Army Cadet's participation on 13/11/22
RESOLVED that the Mayor, Deputy Mayor and Councillor Rob Reid to make arrangements for a visit to meet detachment leaders at Scarboro Barracks to discuss early preparations and involvement of Cadet's at this years Remembrance Sunday commemoration.
- (f) Update re Working Group 1/2/22 - "Improving communications with and standing in the local community".
RESOLVED to note and support the minutes of the initial Working Group meeting held on 1/2/22 and to note that the next meeting will be held on Tuesday 1/3/22 at 11am or immediately following the Edlington Baths refurbishment update meeting schedule for 10am that morning.

(Councillor Jan Devanney left the meeting at this point).

- (g) To consider the interim report of the Internal Auditor for 2021/22 and associated issues.

RESOLVED (1) to note and support the observations and recommendations set out in the Internal Auditor's interim report for 2021/22; (2) approval be given to the draft letters to the two casual employees in respect of the duties for opening/closing of the recreation ground pavilion/caretaking and the laying of rat bait at Town Council allotment sites, as the basis for formalising the respective roles in the absence of a formal contract of employment being in existence and (3) delegated authority be given for the Clerk in consultation with the Town Mayor to modify and bring up to date the contract of the Grainger Centre caretaker in respect of the matters set out and recommended.

- (h) Annual review of the effectiveness of internal controls.

RESOLVED to note and approve the summary document of the existing internal control processes in place and that this be deemed as continuing to be robust and fit for purpose in confirmation of adequate controls being in place.

- (i) Proposed recruitment timeline to co-optee vacancy – Town Councillor role.

RESOLVED to note the recruitment timeline for the co-optee vacancy and an extraordinary Town Council meeting be scheduled for 10am on Monday 14/3/22 to consider applications from prospective candidates.

- (j) Meeting the new DMBC Stronger Communities Coordinator for Edlington – 15/2/22 2pm.

RESOLVED to note the introductory meeting with Richard Lewis scheduled for 15/2/22 at 2pm.

- (k) Tesco Bags of Help Scheme – offer letter re successful grant award for Edlington Community Woodland Project.

RESOLVED to note the successful award of £1000 Tesco Bags of Help funding for the community woodland and the Clerk would shortly register acceptance of the grant and associated terms and conditions and further consideration be given to the appropriate use of these monies for the development of the site.

- (l) DMBC Climate action support – virtual Forum meeting with Doncaster Town & Parishes week commencing 21/2/22.

RESOLVED (1) to note that a virtual meeting was being scheduled by DMBC Sustainability Team for early week commencing Monday 21/2/22 with Doncaster Town & Parish Council's to explore what level of activity was currently being progressed to reduce carbon emissions across the Borough and the support that DMBC may be able to offer parishes moving forwards and (2) the Town Council be represented at this meeting by the Town Clerk and any available and interested Town Councillors.

2022.35 Mayor's Announcements (if any).

The Mayor announced that she had attended the Legion last Saturday for an event to celebrate the retirement of the organiser of the Sheffield Pipe Band.

2022.36 Matters requested by Councillors - None.

2022.37 Financial matters

- (a) To note & receive schedule of February payments.

RESOLVED (1) to note the following payments made in February :-

£

1. Wages				various	9,791.01
2. SYPA					2,284.05
3. NEST Pension contributions					216.54
4. HMRC - PAYE/NI					2,491.88
5. BT - Phone&Broadband					56.94
6. Applegreen Fuel					225.90
7. Total Gas&Power - Elec Rec Jan					18.26
8. Total Gas&Power - Gas Grainger					1,157.47
9. DVLA - Car Tax - Council van					275.00
10. Microsoft Office 365 - subscription renewal			10444219		59.99
11. Curry's - New TC Laptop			10613067		469.00
12. Phil Parkin Accountancy & Audit Services - Audit			10613163		211.25
13. Business Stream- Water Cemetery			10614005		44.82
14. Chubb Fire & Security Ltd - replace Extinguisher			10613832		19.20
15. Chubb Fire & Security Ltd - annual service			10613737		113.15
16. Amazon - HP Ink/Printer cartridge			10717829		27.25
17. Fattorini's Ltd - Staff & Cllr ID badges			10717892		102.34
18. 2Commune Ltd - website hosting & e-mail account			10741897		942.00
19. Total Gas&Power - Elec Rec Feb					22.97
20. Business Stream - Rec Water					11.22

(b) to note the following receipts during January :-

£

1. Community Centre					206.00
2. Cemetery Fees					465.00
3. Allotment Fees					2,171.13
4. HMRC - VAT refund Q3					816.75
5. Parish Online subscription refund					240.00

(c) Budgetary control/bank reconciliation as at 31/1/22.

RESOLVED to note and accept the budgetary control statement and bank reconciliation for the period ending 31/1/22.

2022.38 Correspondence/information items.

RESOLVED (1) to note the following items:-

1	YLCA	White Rose Bulletins 14 th , 21 st & 28 th January 2022 and January/February electronic training programme/webinars
2	YLCA	Queen's Platinum Jubilee Bulletin & Beacon's
3	SYFRA	Vacancy – Governance & Audit Committee member
4	SYPTE	South Yorkshire Enhanced Partnership statutory consultation

2022.39 To notify the Clerk of matters for inclusion on the agenda of the next meeting.

RESOLVED that Town Councillors notify the Clerk of any suggested items for consideration at the next meeting no later than 28/2/22.

2022.40 Date of next meeting – Tuesday 8th March, 2022 6.30pm.

The meeting closed at 12.13pm.