

**MINUTES OF THE MEETING OF EDLINGTON TOWN COUNCIL HELD ON TUESDAY 8<sup>th</sup> MARCH, 2022 AT 6.30PM IN THE COUNCIL OFFICES, STUBBINS HILL, EDLINGTON.**

**Present:** Councillors Joan Briggs (Mayor), Steve Reardon, Rob Reid , Linda Smith and Gary Tinkler.

**Also in Attendance:** Simon Oldham (Town Clerk). Three members of the public present.

**2022.41 To receive and consider apologies for absence.**

**RESOLVED** to approve the apologies of Councillors Keri Anderson, Jan Devanney and Victoria Whittemore.

**2022.42 To consider motions for the variation to the order of business (if any).**

None.

**2022.43 To receive any declarations of interest not already declared under the Council's code of conduct or Members register of disclosable pecuniary interests.**

Councillor Rob Reid declared a disclosable pecuniary interest in relation to agenda item 10.2a "Grant application Group 1 Martinwells Allotment Committee" as an allotment plot holder and withdrew from the meeting during the consideration thereon.

**2022.44 To identify items for which the press and public may be excluded (if any).**

None.

**2022.45 To confirm the minutes of the meeting held on 8<sup>th</sup> February, 2022 as a true and accurate record.**

**RESOLVED** to approve the minutes as a correct record.

**2022.46 Public Speaking Session – In accordance with Standing Order 3.e, a period not exceeding 15 minutes will be allowed for members of the public to speak & make representations (maximum of 3 minutes for each person).**

The Chair of Group 1 Martinwells Allotment Committee spoke in relation to ongoing issues at their allotment site and instances of bullying, intimidation and harassment and plans that were afoot by some plot holders to seek an urgent meeting this coming Friday to seek to remove him from the position of Chairman and he sought support and advice from the Town Council.

The Town Clerk agreed to liaise with him further and provide further advice regarding procedural aspects upon checking the provisions within their adopted constitution when the Allotment Committee was first established last year.

**2022.47 Partner Updates from DMBC Ward Councillor(s) or South Yorkshire Police representative (if present).**

**RESOLVED** to note the following update from DMBC Ward Councillor Rob Reid informing that on average he was handling around twenty Ward casework cases/referrals per week on a variety of topics including, housing issues, waste/litter/fly-tipping and had recently seconded a motion proposing that SYPTE Support Services be administered by the Town going forwards, (via the Mayor & Cabinet), which was supported by the Labour administration. In addition, he advised that he had taken on two new support staff in his Ward office to assist with casework/referrals and those staff members would be taking on a responsibility for re-instigating a refreshed "in-focus" magazine for delivery to all Edlington households and hoped that the first edition would be produced in early April.

**2022.48 Edlington Swimming Baths refurbishment programme – update on meeting held with DMBC Leisure Services Manager and CEO Doncaster Community & Leisure Trust 1/3/22 .**

**RESOLVED** to note the following update further to the meeting held last week and that this be communicated to the local community via a facebook post – “The Town Council have continued to actively lobby Doncaster Council and their Leisure Services provider, Doncaster Culture & Leisure Trust for information on when the Edlington swimming baths refurbishment project will be delivered and when the local community can accept the facility to be re-opened and met on 1st March with the DMBC Leisure Services Manager and DCLT Chief Executive. Reassurances were provided that the facility will definitely re-open and the current refurbishment timeline is projected for the Baths to re-open by the end of the Summer 2023. Varying condition surveys carried out last Autumn have indicated a significant presence of asbestos in the fabric of the building. Design architects have currently been given a brief to present refurbishment options that will safely address and redesign the facility with this in mind and the proposals will then be put out to tender in the next few months. The indicative timetable of completion and re-opening cannot be guaranteed by late Summer 2023, not least because of significant uncertainties in the construction industry recovering post-Covid of timelines for ordering and delivery of respective raw materials which is being felt by and impacting supply chains globally. We were further advised that the initial refurbishment will be in respect of the swimming pool only based on the existing funding/resource and that future phases of development may include the scope for further ancillary facilities such as a gym or other leisure options on site. The Town Council will continue to lobby strongly for the refurbishment project to be expedited so that the site can re-open as quickly as possible as well as the range of swimming programmes and activities that are on offer and have plans for regular ongoing dialogue with them to ensure this refurbishment becomes a reality”.

**2022.49 Update on Edlington Master Plan consultation update meeting held with DMBC & their Consultant 9/2/22.**

**RESOLVED** to note the summary feedback of the meeting held on 9/2/22 and the outcomes from the recent community consultation exercise undertaken in December/January and that in light of this, that the Master Plan was due to be considered and adopted by the DMBC Mayor and Cabinet before 31/3/22 and if adopted, the Plan would then stand referred to the Policy, Change and Insight Team who would monitor potential funding streams going forwards as to whether a project(s) within the scheme could attract funding and be delivered. It was also noted that no prioritisation had been given to any particular project forming part of the Master Plan.

**2022.50 Update on introductory meeting with the new DMBC Stronger Communities Coordinator for Edlington & Warmsworth on 15/2/22 and establishment of a bi-monthly meeting.**

**RESOLVED** to note that a positive introductory meeting with Richard Lewis, the new Stronger Communities Coordinator for Edlington & Warmsworth had been held on 15/2/22 and that a bi-monthly meeting had been established, the next one to be held on 12/4/22 and to also include the attendance of Sargeant Karl Middleton.

**2022.51 Planning Application Consultations (if any).**

None.

**2022.52 Report of the Clerk – To receive updates and consider matters in respect of:**

- (a) Burial Ground – no update.

(Having declared a disclosable pecuniary interest Councillor Rob Reid withdrew from the meeting in respect of the following item).

- (b) Allotments - Grant application Group 1 Martinwells Allotment Committee.  
**RESOLVED** that approval be given and an award of £194.40 be made in respect of the application fee for a water supply connection on site.

(Councillor Rob Reid returned to the meeting).

- (c) Community Centre.

**RESOLVED** to note the update from the Clerk and in relation to the hire rate for use of the Grainger Centre, to re-affirm the hire rate for all user Groups from 1/4/22 at £12.50 per hour and this to be relayed to the Engage Day Centre group.

- (d) Recreation Ground/Miners Memorial Garden.

**RESOLVED** to note that there was no further update in relation to the implications arising from the destruction of the CCTV pole/equipment last October, located at the recreation and the Town Clerk would advise the Council's insurer's accordingly.

- (e) Improvement Projects & Events – i) Preparations for Queen's Platinum Jubilee commemoration – update on meeting with partner/local community groups 8/3/22 2pm.

**RESOLVED** to note the update following the Working Group meeting held earlier this afternoon advising that :-

- Councillor & Deputy Mayor Steve Reardon had agreed to act as lead coordinator/organiser for the event
- The event to be held on Saturday 4/6/22 at St Thomas Whartin Academy
- Publicity for the event would be communicated locally & more widely during the next few days with a view to the event featuring a music festival and commemoration of the decades by school choirs and other community groups reflecting themes from the decade and period dress as well as plans for a "Buckingham Palace styled arena and stalls as well as a fair and junior 5-aside football competition.

ii) Remembrance Sunday – preparations and update on site meeting to Balby barracks re Army Cadet's participation

**RESOLVED** to note that (1) arrangements were being made for the Town Mayor, Deputy Mayor and Councillor Rob Reid to meet with the Detachment Commander at Scarborough Barracks within the next few days to forge a constructive relationship going forwards and in support of this years' Remembrance commemoration and (2) arrangements were still being pursued with a view to securing the Sheffield Pipe Band as the Primary Band to lead a parade at this years' commemoration.

- (f) Update re Working Group 1/3/22 - "Improving communications with and standing in the local community".

**RESOLVED** to note and endorse the minutes & recommendations of the Working Group meeting held on 1/3/22 and the following "Councillor Champion" roles be agreed :-

- Environmental (including climate change) – Keri Anderson
- Communication – Victoria Whittemore
- Schools/Young People and education – Gary Tinkler
- Engaging local businesses (to include development opportunities) – Steve Reardon
- Leisure and Culture (including Allotments & open spaces) – Linda Smith
- Engaging with local community partnerships (including support agencies/charities/community groups etc) – Jan Devanney
- Events – Rob Reid

And (2) the next meeting of the Working Group be held on Monday 4/4/22 at 10am and to consider and agree the aims, objectives and reporting processes for each Councillor champion to report back to the Town Council on activities in their respective Champion portfolio.

- (g) Update re co-optee vacancy – Town Councillor role.  
**RESOLVED** to note that there had been no applications for the vacant position received by the closing date on 25/2/22 and the advert be refreshed and re-publicised on a rolling basis, seeking any interested person to come forward in due course.
- (h) DMBC Climate action support – update on virtual meeting with Doncaster Town & Parishes held 22/2/22 and to determine a way forward with local carbon reduction initiatives.  
**RESOLVED** to note the feedback on the Microsoft Teams meeting held on 22/2/22 with DMBC Sustainability Officers and representatives from other local Doncaster Town & Parish Council's and further considerations be given to potential quick wins for introducing local carbon reduction measures to include the prospects for LED lighting installation at the Grainger Centre.
- (i) To consider the Annual Risk assessment 2022.  
**RESOLVED** that approval be given to the annual risk assessment as presented.
- (j) Mayor's annual award scheme.  
**RESOLVED** to note that the Town Mayor would shortly be finalising her chosen nominees for an award to local Edlington individuals/community groups/businesses with a view to inviting each to a presentation event to be held at 1pm on Tuesday 26/4/22 to receive a framed certificate and be provided with light refreshments.
- (k) Developing a community skips programme – enquiry to DMBC Streetscene.  
**RESOLVED** (1) to note the response from DMBC Streetscene to the Town Council's initial vision and proposals for establishing a form of a community skips programme and (2) in light of this, as an alternative an approach be progressed at looking to place publicity locally and seeking expressions of interest from licenced bulky waste disposal contractors to quote a daily rate for the trawl and removal/disposal of bulky waste items dumped at locations in and around Edlington, with a view to further endorsement by the Town Council potentially on an initial 3 month trial period.
- (l) To support a motion to offer the Town Council's best wishes & support to the Ukrainian Embassy for the current plight faced by the invasion of its' country.  
**RESOLVED** to support the motion in offering the Town Council's best wishes & support to the Ukrainian Embassy for the current plight faced by the Russian invasion of its' country.

### **2022.53 Mayor's Announcements (if any).**

The Mayor announced that she had attended a very positive and successful coffee morning hosted last Friday by Ward Councillor Rob Reid at the Helping Hands Centre in support of the people of Ukraine for the suffering they faced following the Russian invasion of their country and that many kind donations had been received from local residents.

### **2022.54 Matters requested by Councillors - None.**

### **2022.55 Financial matters**

(a) To note & receive schedule of March payments.

**RESOLVED** (1) to note the following payments made in March :-

£

1. Wages				various	9,739.21
2. SYPA					2,284.05
3. NEST Pension contributions					216.54
4. HMRC - PAYE/NI					2,543.68
5. BT - Phone&Broadband					56.94
6. Applegreen Fuel					240.26
7. TH White Group - Rat bait				11171490	170.40
8. ICO - Data Protection registration fee					35.00
9. SCS - New Sofa deposit Grainger lounge				11315184	129.00
10. Gleam Clean H2O1 - jest wash Grainger & Cabin					250.00
11. Total Gas&Power - Elec Rec					21.83
12. Total Gas&Power - Elec Grainger Centre					267.52
13. Total Gas&Power - Elec Cemetery					290.44
14. Clerk mileage claim Dec21- Feb 22					14.40
15. Cemetery Supervisor mileage & Tel allowance					152.40
16. B&Q - Paint & decorating supplies - Grainger Centre					173.67
17. Imprest - petty cash					150.00

(b) to note the following receipts during February :-

£

1. Community Centre					1,329.00
2. Cemetery Fees					3,365.00
3. Refund- Gear 4 Music microphone					26.81

(c) Budgetary control/bank reconciliation as at 28/2/22.

**RESOLVED** to note and accept the budgetary control statement and bank reconciliation for the period ending 28/2/22.

(d) Cambridge Building Society – annual investment statement.

**RESOLVED** to note the annual investment statement summary.

#### 2022.56 Correspondence/information items.

**RESOLVED** (1) to note the following items:-.

1	YLCA	White Rose Bulletins 11 <sup>th</sup> , 18 <sup>th</sup> & 25 <sup>th</sup> February 2022 and remote Conference programme 25/3/22 & NALC Levelling Up Government White Paper (Summary)
2	YLCA	Civility & Respect project update
3	DMBC	Great British Spring Clean
4	Doncaster/Sheffield Airport	Community Investment Fund – open for bids
5	DMBC	Temporary traffic regulation order - Edlington Lane, Edlington from its southern most junction point with Thompson Avenue for a distance of 15 meters in Northerly direction 13/3/22
6	DMBC	Temporary traffic regulation order - Edlington Lane, Edlington from the point of its southern most junction of Carr Road for 15 meters in a northerly direction 8/3/22

(2) in relation to item (4) a site meeting be arranged for the Clerk and Councillors Linda Smith and Rob Reid to view the recreation ground pavilion facilities to enable further

consideration of a potential funding bid for the refurbishment/upgrade of facilities perhaps involving a Sport England grant bid.

**2022.57 To notify the Clerk of matters for inclusion on the agenda of the next meeting.**

**RESOLVED** that the following items for consideration at the next meeting on 12/4/22 :-

- Date for a Working Group meeting to review Town Council fees and charges and prospects for these to be self-financing from 2023/24
- New Mayor introductory invite to local businesses large & small early in new municipal year
- Prospects for coordinating a forthcoming community litter pick
- Empty SLH land next to Cenotaph garden – seek to acquire as a development project
- Vacant land Land opposite – Cross Street (former Doctor's Surgery)
- Lobbying DMBC to promote Edlington for new local business opportunities
- Review of parks/green spaces in Edlington & making further representations to DMBC

**2022.58 Date of next meeting** – Tuesday 12<sup>th</sup> April, 2022 10am.

The meeting closed at 8.28 pm.