

MINUTES OF THE MEETING OF EDLINGTON TOWN COUNCIL HELD ON TUESDAY 9th NOVEMBER, 2021 AT 6.30PM IN THE COUNCIL OFFICES, STUBBINS HILL, EDLINGTON.

Present: Councillors Joan Briggs (Mayor), Keri Anderson, Jan Devaney, Joseph Reid, Steve Reardon, Linda Smith, Gary Tinkler and Victoria Whitemore.

Also in Attendance: Simon Oldham (Town Clerk), and Acting Sergeant Karl Middleton (South Yorkshire Police). No members of the public present.

Before the formal commencement of the meeting, the Mayor, Joan Briggs welcomed Gary Tinkler to his first meeting of the Town Council following his recent co-option.

2021.192 To receive and consider apologies for absence.
RESOLVED to approve the apologies of Councillor Rob Reid.

2021.193 To consider motions for the variation to the order of business (if any).
None.

2021.194 To receive any declarations of interest not already declared under the Council's code of conduct or Members register of disclosable pecuniary interests.
Councillor Linda Smith declared a disclosable pecuniary interest in relation to agenda item 10.2(e) "to determine the continuing need for a Town Councillor representative to attend Auburn Road Allotment Committee meetings".

2021.195 To identify items for which the press and public may be excluded (if any).
RESOLVED to exclude the public and press in respect of agenda item 16.1 "To consider the implications of the attack on the CCTV column and ancillary equipment erected at the recreation ground and to determine a way forward following consultation meetings with DMBC Community Safety Team and their approved contractor", which was prejudicial to the public interest in view of the potential for ongoing litigation.

2021.196 To confirm the minutes of the meetings held on 12th October and 25th October (extraordinary), 2021 as a true and accurate records.
RESOLVED to approve the minutes as correct records.

2021.197 Public Speaking Session – In accordance with Standing Order 3.e, a period not exceeding 15 minutes will be allowed for members of the public to speak & make representations (maximum of 3 minutes for each person).
No members of the public present.

2021.198 Partner Updates from DMBC Ward Councillor(s) or South Yorkshire Police representative (if present).
RESOLVED to note the update from Acting Sergeant Karl Middleton advising that a local individual had been interviewed earlier this afternoon in relation to a recent incident although there was insufficient evidence at this point to lead to a prosecution. Additionally, the CPS were taking action in relation to two local youths who would be attending a Youth Court in a couple of weeks time and a criminal behaviour order was being progressed in this regard. Members of the Town Council also raised a variety of local matters of concern with Sergeant Middleton.

2021.199 Land ownership query – land on Former Market Place leading to footway entry towards Martinwells lake past Group 5 Allotments.
RESOLVED to note the implications re the evolving Edlington Masterplan and proposals to develop this area of land but in the meantime, the Clerk be ask to pursue a Land Registry

search to identify land ownership to enable further representations to be made in the medium term for improvements to this stretch of land.

2021.200 DMBC - Edlington Masterplan update on Teams meeting held 14/10/21 and forthcoming community consultation.

RESOLVED to note the summary feedback of the Teams meeting held on 14/10/21 and the planned community consultation on the draft Masterplan scheduled to take place at Edlington Community Organisation in the week commencing 6/12/21 and further publicity be given in this regard nearer the time.

2021.201 DMBC Highways response re request for speed limit reductions at Back Lane/Rakes Lane/School Walk, Old Edlington.

RESOLVED to note the response and reasons for declining this request, received from DMBC's Highway Safety Engineer.

2021.202 Planning Application Consultations (if any).

(a) 21/03118/FUL - Erection of single storey extension to front of dwelling, 15 Hillside Drive, Edlington, DN12 1PN.

RESOLVED to raise no objections regarding this proposed development.

(b) 21/03083/FUL - Erection of single storey extension with lantern roof to rear of detached dwelling, 20 Arlott Way, Edlington, DN12 1SU.

RESOLVED to raise no objections regarding this proposed development.

2021.203 Report of the Clerk – To receive updates and consider matters in respect of:

(a) Burial Ground - i) Proposed recruitment of a Grounds Maintenance Operative temporary full-time role up to 31/3/22 and the permanent establishment be considered as part of the wider ongoing review of the structure of the Cemetery & Grounds Maintenance Team.

RESOLVED that (1) in view of current staffing pressures within the Cemetery & Grounds Maintenance Team, approval be given to recruit to a temporary post of Grounds Maintenance Operative until 31/3/22, in addition to the full time post that was scheduled for interviews to be conducted on 16/11/21 and (2) a Staffing Committee meeting be scheduled for Monday 29/11/21 at 10am to review the Cemetery & Grounds Maintenance staffing structure, roles and responsibilities and to consider whether the temporary post of GMO should be made permanent after 31/3/22 in light of the identified priorities and vision for a robust future Cemetery and Grounds Maintenance Team.

ii) update re Child grave memorial installation.

RESOLVED to note the images circulated of the brick plinth had had been erected and that the memorials were due to be finalised and erected by the end of the week.

(b) Allotments – i) Feedback on follow up re-inspection of Staveley/Victoria Street Allotment site & Plot holder representations following second 7 day notice, enforcement letter to tidy up plot.

RESOLVED to note the update from the Clerk on the actions taken to serve notice on two plot holders to tidy up their plots, the representation received and that a follow up re-inspection was to be carried out after the month end.

ii) Feedback on follow up re-inspection of Hilltop Allotment site.

RESOLVED to note the update from the Clerk of the progress that had been made and the images circulated of the debris being sifted and cleared from the top left corner of the site and that whilst there was still more to be cleared, in view of the progress made, as previously agreed on production of an invoice for the grabber hire in the sum of £170, this to be re-imbursed to the Group 4 Hilltop Committee.

iii) Grant application from Hilltop Allotment Committee.

RESOLVED that approval be given in support of the grant application and an award of £250 be agreed.

iv) update on Martinwells site vacant plot allocations and progress update on the new functioning Committee on site.

RESOLVED to note the update from the Clerk on the progress made by the newly established Group 1 Martinwells Committee, the determination of a set of local supplementary allotment rules to address the current and perceived issues occurring on site and the status of the awarding of vacant plots to applicants and the approach regarding further vacant plots to be allocated from January 2022.

v) to determine the continuing need for a Town Councillor representative to attend Auburn Road Allotment Committee meetings.

RESOLVED to note that the Committee had been seen to be acting fairly and impartially and no further ongoing attendance by a Town Councillor representative at Committee meetings was deemed necessary.

(c) Community Centre – nothing to report.

(d) Recreation Ground/Miners Memorial Garden – nothing to report.

(e) Improvement Projects & Events – i) Final preparations for this weeks' Armistice Day & Remembrance Sunday commemorations.

RESOLVED (1) to note the final preparations as agreed at an informal meeting held earlier this afternoon with St John's Church representatives, Father John Adikwu and the Parade master and (2) that a certificate and small donation be awarded to the STW Academy pupil, cornet player that had kindly agreed to perform the "Last Post & Reveille" on Armistice Day.

ii) Carol's in the Park Christmas carol concert 13/12/21.

RESOLVED that the Clerk be asked to liaise with those Schools that had confirmed a willingness to participate to put together a 5-6 minute medley of carol's or music to play as part of the service and Father Adikwu be approached to enquire of his availability to attend and lead a small service as part of the proceedings.

(f) Proposed way forward re commissioning an alternative memorial with funds raised from the Frank Arrowsmith Go Fund Me Memorial Appeal.

RESOLVED that an alternative. Memorial and options be pursued including sketch drawings from a local memorial mason with a view to progressing and agreeing with Frank's family an installation fitting of the fundraising appeal monies raised, to be erected in the near future.

(g) To approve the renewal of the Internal Auditor terms of engagement for 2021/22 and to note the revisions to the latest Practitioner's Guide and extended coverage of internal audit requirements.

RESOLVED to note the implications of the future internal auditing requirements based on the revisions to the Practitioner's guide, the questionnaire to be completed giving supporting background information and that approval be given to the re-engagement of Phil Parkin as Internal Auditor for a period of 3 years commencing with the current 2021/22 financial year.

(h) To identify potential development items for 2022/23 for consideration in forthcoming precept/budget setting round.

RESOLVED to agenda this matter for further consideration at the December meeting in light of observations made regarding the scope for consideration of the following matters in the context of the precept and budget setting round :-

- Prospective community consultation and asking residents about their priorities or developments they would like to see
- Scope for providing/funding skips at specified locations to encourage a clean-up and to deter ongoing fly-tipping
- Prospective scope for further ongoing/periodic volunteer litter picks
- Identifying a suitable location for “approved quad” bike social activity in the village.

2021.204 Mayor’s Announcements (if any).

None.

2021.205 Matters requested by Councillors.

(a) Submission of apologies for meetings.

RESOLVED to note the Mayor’s request that for all formal Town Council meetings, Committee’s or other programmed events, that in the event of a Member being unable to commit/attend, that prior notification be communicated to the Clerk at the earliest opportunity.

(b) Waiting times for Doctor’s appointments.

RESOLVED that representations be made to the Doncaster Primary Care Trust and the Doncaster Director of Public Health of the experiences of local residents being unable to book a timely face to face appointment with their GP at the Martinwells practices of Doctors Nayar and Patel and the wider implications that this may cause with undetected health issues being assessed in a timely fashion.

2021.206 Financial matters

(a) To note & receive schedule of November payments.

RESOLVED (1) to note the following payments made in November :-

£

1. Wages				various	6,991.05
2. SYPA					2,240.32
3. HMRC - PAYE/NI					1,918.13
4. BT - Phone&Broadband					56.94
5. Applegreen Fuel					248.76
6. Total Gas&Power - Gas Grainger					411.68
7. Total Gas& Power - Elec Rec					28.40
8. Yorkshire Main Motors - Van service & MOT			8195649		260.00
9. DMBC - Rec play equipment seating repair			8195705		120.00
10. Gear4music - replacement wireless mic			8399502		30.98
11. Royal British Legion - Poppy pin badges			8421873		200.00
12. Allsops CTF - Cemetery wooden crosses			8486968		323.40
13. TH White - rat bait			8504962		170.40
14. Business Stream - Water Rec			8538417		7.60

(b) to note the following receipts during October :-

£

1. Community Centre					1,550.00
2. Cemetery Fees					1,030.00
3. Co-op Bank interest					14.86
4. HMRC Q2 VAT refund					1,647.69

(c) Budgetary control/bank reconciliation as at 31/10/21.

RESOLVED to note and accept the budgetary control statement and bank reconciliation for the period ending 31/10/21.

2021.207 Correspondence/information items.

RESOLVED (1) to note the following items:-.

1	YLCA	White Rose Bulletin 29/10/21 & Training Bulletin 22/10/21
2	DMBC	Culture Strategy Survey
3	Public Sector Network	The Queen's Platinum Jubilee Beacons Event - 2nd June 2022
4	SYLTE	Changes to Bus Services in South Yorkshire from 30/10/21
5	SYLTE	South Yorkshire Rail station improvements

(2) item (3) be considered further at the December meeting regarding the scope for and potential budget allocation in respect of local Queen's Platinum Jubilee form of commemoration on 2/6/22.

2021.208 To notify the Clerk of matters for inclusion on the agenda of the next meeting.

RESOLVED that consideration be given to an open debate at the next meeting and Members be asked to be prepared to come forward with their views to input in relation to :-

- What events/activities the Town Council were/were not currently or should/should not be invited to be involved in relation to the local community events/sessions organised by DMBC or local partner organisations
- The local community understanding of the Town Council's role and what we were here to do and/or improving communication in this regard
- What our vision/plans were as a re-focus of our aims/aspirations for the forthcoming new year 2022.

(Councillor Jan Devanney left the meeting at this point).

2021.209 CONFIDENTIAL ITEM - To consider the implications of the attack on the CCTV column and ancillary equipment erected at the recreation ground and to determine a way forward following consultation meetings with DMBC Community Safety Team and their approved contractor.

RESOLVED (1) to exclude members of the press and public under the Public Bodies (Admissions to Meetings) Act 1960, due to the nature of this item to be transacted being prejudicial to the public interest relating to the prospect of ongoing litigation and (2) the Clerk to advise DMBC Community Safety Team and their contractor Secas UK Ltd that the Town Council following discussions with them regarding the scope/options for alternative equipment to be deployed, to be not viable and based upon the image quality of the camera image captured of the incident and the lack of guarantee that this would likely not be able to withstand any further/future wilful or sustained attack, that the project be deemed unviable, not fit for purpose, nor representing value for money and that the Town Council on this basis cannot fund the value of the losses incurred and in addition, the Clerk be asked to seek further advice in relation to it's position and the prospects of litigation being pursued against it.

2021.210 Date of next meeting – Tuesday 14th December, 2021 10.00am.
The meeting closed at 9.20pm.